

# Affirmative Fair Housing Marketing Plan

U.S. Department of Housing and Urban Development  
Office of Fair Housing and Equal Opportunity

CMB Approval No. 2529-0013 (exp. 10/31/99)

1a. Applicant's Name, Address (including city, State and zip code) & Phone Number: St. Mark's Housing of Venice, Inc. 1000 Pinebrook Road Venice, FL 34292	1c. Project/Application Number 067-EE099	1d. Number of Units 80	1e. Price or Rental Range From \$ To \$ 246
1f. For Multifamily Housing Only <input checked="" type="checkbox"/> Elderly <input type="checkbox"/> Non-Elderly		1g. Approximate Starting Dates: Advertising: 3 mos before occupancy Occupancy: Fall 2001	

1b. Project's Name, Location (including city, State and zip code) Villa San Marcos Venice, Florida 34292	1h. County: Sarasota	1i. Census Tract: 002300
1j. Managing/Sales Agent's Name & Address (including city, State and zip code) SPM, Inc. 6220 Manatee Ave. W. Suite 204 Bradenton, FL 34209		

2. Type of Affirmative Marketing Plan: (mark only one) <input checked="" type="checkbox"/> Project Plan <input type="checkbox"/> Minority Area <input type="checkbox"/> White (non-minority) Area <input type="checkbox"/> Mixed Area (with _____ % minority residents) <input type="checkbox"/> Annual Plan (for single-family scattered site units) Note: A separate Annual Plan must be developed for each type of census tract in which the housing is to be built.	3. Direction of Marketing Activity: (Indicate which group(s) in the housing market area are least likely to apply for the housing because of its location and other factors without special outreach efforts) <input type="checkbox"/> White (non-Hispanic) <input checked="" type="checkbox"/> Black (non-Hispanic) <input checked="" type="checkbox"/> Hispanic <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian or Pacific Islander
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4a. Marketing Program: Commercial Media: (Check the type of media to be used to advertise the availability of this housing) <input checked="" type="checkbox"/> Newspapers/Publications <input checked="" type="checkbox"/> Radio <input type="checkbox"/> TV <input type="checkbox"/> Billboards <input type="checkbox"/> Other (specify)	4b. Marketing Program: Brochures, Signs, and HUD's Fair Housing Poster: (1) Will brochures, letters, or handouts be used to advertise? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "Yes", attach a copy or submit when available. (2) For project site sign, indicate sign size 4 x 6; Logotype size 4" x 10". Attach a photograph of project sign or submit when available. (3) HUD's Fair Housing Poster must be conspicuously displayed wherever sales/rentals and showings take place. Fair Housing Posters will be displayed in the <input checked="" type="checkbox"/> Sales/Rental Office <input type="checkbox"/> Real Estate Office <input type="checkbox"/> Model Unit <input type="checkbox"/> Other (specify)	
Name of Newspaper, Radio or TV Station	Racial/Ethnic Identification of Readers/Audience	Size/Duration of Advertising
Sarasota Herald Tribune	White 91.5%; Minority 8.5%	1 column by 3" as needed
The Bulletin	White 15%; Minority 85%	1 column by 3" as needed
WIMY Radio	Hispanic, Black, etc. (percentages not available)	as needed

4c. Community Contacts. To further inform the group(s) least likely to apply about the availability of the housing, the applicant agrees to establish and maintain contact with the groups/organizations listed below that are located in the housing market area or SMSA. If more space is needed, attach an additional sheet. Notify HUD-FHEO of any changes in list. Attach a copy of correspondence to be mailed to these groups/organizations. (Provide all requested information.)																
<table border="1"> <thead> <tr> <th>Name of Group/Organization</th> <th>Racial/Ethnic Identification</th> <th>Approximate Date</th> <th>Person Contacted or to be Contacted:</th> </tr> </thead> <tbody> <tr> <td>Sarasota County Housing Authority</td> <td>B, W, H</td> <td>Summer 01</td> <td>Rose Hunt</td> </tr> <tr> <td>Hispanic American Alliance</td> <td>H</td> <td>Summer 01</td> <td>Yolanda Holstad, Director</td> </tr> <tr> <td>Tempo Magazine</td> <td>Black</td> <td>Summer 01</td> <td>Jonnie Hunter</td> </tr> </tbody> </table>	Name of Group/Organization	Racial/Ethnic Identification	Approximate Date	Person Contacted or to be Contacted:	Sarasota County Housing Authority	B, W, H	Summer 01	Rose Hunt	Hispanic American Alliance	H	Summer 01	Yolanda Holstad, Director	Tempo Magazine	Black	Summer 01	Jonnie Hunter
Name of Group/Organization	Racial/Ethnic Identification	Approximate Date	Person Contacted or to be Contacted:													
Sarasota County Housing Authority	B, W, H	Summer 01	Rose Hunt													
Hispanic American Alliance	H	Summer 01	Yolanda Holstad, Director													
Tempo Magazine	Black	Summer 01	Jonnie Hunter													

Address & Phone Number: 1300 6th St. Sarasota, FL 34236 2276 Main Street, Sarasota 34237 2279 N. Osprey Ave. Sarasota 34234	Method of Contact: Personal, Brochure Personal, Brochure Personal, Advertising	Indicate the specific function the Group/Organization will undertake in implementing the marketing program: Referrals and outreach Referrals and outreach Referrals, Advertising & outreach
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5. Future Marketing Activities (Rental Units Only) Mark the box(s) that best describe marketing activities to fill vacancies as they occur after the project has been initially occupied. <input checked="" type="checkbox"/> Newspapers/Publications <input checked="" type="checkbox"/> Radio <input type="checkbox"/> TV <input checked="" type="checkbox"/> Brochures/Leaflets/Handouts <input checked="" type="checkbox"/> Site Signs <input checked="" type="checkbox"/> Community Contacts <input type="checkbox"/> Other (specify)	5. Experience and Staff Instructions: (See instructions) 5a. Staff has experience. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 5b. On separate sheets, indicate training to be provided to staff on Federal, State and local fair housing laws and regulations, as well as this AFHM Plan. Attach a copy of the instructions to staff regarding fair housing.
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7. Additional Considerations: Attach additional sheets as needed.  
Staff will receive training in 504, Fair Housing, and ADA laws. A Fair Housing notebook and instruction manual will be issued. Fair Housing Video training will be provided. Fair Housing Institute in Atlanta will provide additional training at workshops.

8. Changes and Revisions: By signing this form, the applicant agrees, after appropriate consultation with HUD, to change any part of the plan covering a multifamily project to ensure continued compliance with Section 200.620 of HUD's Affirmative Fair Housing Marketing Regulations. Signature of Person Submitting this Plan & Date of Submission: Kathy Bergloff 10/2/00	For HUD-FHEO Use Only Approval By: [Signature] Date: 10/2/00 Disapproval By: _____ Name: (type or print) _____ Title: _____	
Name: (type or print) Kathy Bergloff Title & Name of Company: Property Manager	Name: (type or print) [Signature] Title: [Signature]	

# Affirmative Fair Housing Marketing Plan

U.S. Department of Housing and Urban Development  
Office of Fair Housing and Equal Opportunity

OMB Approval No. 2520-0018  
(exp. 11/30/2008)

1a. Applicant's Name, Address (including city, state & zip code) & Phone Number  St. Charles Housing Inc. 2550 Easy Street Port Charlotte, FL 33952	1c. Project/Application Number  066-EH183	1d. Number of Units  50
	1e. Price or Rental Range From \$ 0.00 To \$ 995.00	1f. For Multifamily Housing Only <input checked="" type="checkbox"/> Elderly <input type="checkbox"/> Non-Elderly
	1g. Approximate Starting Dates (mm/dd/yyyy) Advertising	
	Occupancy	

1b. Project's Name, Location (including city, State and zip code)  Villa San Carlos 2550 Easy Street Port Charlotte, FL 33952	1h. Housing Market Area Charlotte	1i. Census Tract 208
	1j. Managing/Sales Agent's Name & Address (including City, State and Zip Code) SPM Inc. 6200 Manatee Avenue W. Suite 204 Bradenton, Florida 34209	

2. Type of Affirmative Marketing Plan (check all that apply)  <input type="checkbox"/> MFH Plan <input type="checkbox"/> New <input checked="" type="checkbox"/> Updated <input type="checkbox"/> SFH Plan <input type="checkbox"/> White (non-minority) Area <input type="checkbox"/> Minority Area <input type="checkbox"/> Mixed Area (with _____ % minority residents)	3. Direction of Marketing Activity (Indicate which group(s) in the housing market area are least likely to apply for the housing because of its location and other factors without special outreach efforts)  <input type="checkbox"/> White <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input checked="" type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input checked="" type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Persons with Disabilities <input type="checkbox"/> Families with Children
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4a. Marketing Program: Commercial Media (Check the type of media to be used to advertise the availability of this housing)

☒ Newspapers/Publications ☒ Radio ☐ TV ☐ Billboards ☐ Other (specify)

Name of Newspaper, Radio or TV Station	Group Identification of Readers/Audience	Size/Duration of Advertising
The Herald Tribune	Mixed	As Needed
Charlotte Sun - The Green Sheet	Mixed	As Needed
WCCF - AM (1580)	Mixed	As Needed

4b. Marketing Program: Brochures, Signs, and HUD's Fair Housing Poster

(1) Will brochures, letters, or handouts be used to advertise? ☒ Yes ☐ No If "Yes", attach a copy or submit when available.

(2) For project site sign, indicate sign size 4 x 6; Logo type size 5 x 7. Attach a photograph of project sign or submit when available.

(3) HUD's Fair Housing Poster must be conspicuously displayed wherever sales/rentals and showings take place. Fair Housing Posters will be displayed in the ☒ Sales/Rental Office ☐ Real Estate Office ☐ Model Unit ☐ Other (specify)

4c. Community Contacts. To further inform the group(s) least likely to apply about the availability of the housing, the applicant agrees to establish and maintain contact with the groups/organizations listed below that are located in the housing market area. If more space is needed, attach an additional sheet. Notify HUD Housing of any changes in this list. Attach a copy of correspondence to be mailed to these groups/organizations. (Provide all requested information.)

Name of Group/Organization	Group Identification	Approximate Date (mm/dd/yyyy)	Person Contacted or to be Contacted
Dept. Of Human Services	All	As Needed	Victoria Carpenter, Director
Council on Aging	All	As Needed	Crystal Rybarczyk, Director
NAACP	All	As Needed	Rev. Willie Holley
			Indicate the specific function the Group/Organization will undertake in implementing the marketing program
Address & Phone Number	Method of Contact		
512 E Grace St. Punta Gorda, FL 33950	Personal	Referrals and Outreach	
3456 Depaw Ave. Port Charlotte, FL 33962	Personal	Referrals and Outreach	
1751 Dr. MLK Jr. Way Sarasota, FL 34234	Personal	Referrals and Outreach	

5. Future Marketing Activities (Rental Units Only) Mark the box(es) that best describe marketing activities to fill vacancies as they occur after the project has been initially occupied.

- ☒ Newspapers/Publications
 ☒ Radio
 ☐ TV
 ☒ Brochures/Leaflets/Handouts
 ☐ Site Signs
 ☒ Community Contacts
 ☐ Other(specify)

6. Experience and Staff Instructions (See instructions)

6a. Staff has experience. ☒ Yes ☐ No

6b. On separate sheets, indicate training to be provided to staff on Federal, State and local fair housing laws and regulations, as well as this AFHM Plan. Attach a copy of the instructions to staff regarding fair housing.

7. Additional Considerations Attach additional sheets as needed.

Training in 504, Fair Housing, ADA Laws, Yearly FAHA Training and Yearly SPM sponsored Training.

8. Review and Update By signing this form, the applicant agrees to review their AFHM Plan every 5 years and update as needed to ensure continued compliance with HUD's Affirmative Fair Housing Marketing Regulations (24 CFR 200.620).

Signature of person submitting this Plan & Date of Submission (mm/dd/yyyy)

Name (type or print)

Charee Russell

Title & Name of Company Regional Property Manager SPM, Inc.

For HUD-Office of Housing Use Only

Reviewing Official:

Signature & Date (mm/dd/yyyy)

Debra Lee Varley 10/19/05

Name (type or print)

Debra Lee Varley

Title

Project Manager

Previous editions are obsolete

For HUD-Office of Fair Housing and Equal Opportunity Use Only

Approved ☒

Disapproval ☐ (Check One)

Signature & Date (mm/dd/yyyy)

Sharon E. Anderson 1-16-07

Name (type or print)

Sharon E. Anderson

Title

Asst. AFHMP EES

# Affirmative Fair Housing Marketing Plan

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0013  
(exp. 11/30/2006)

1a. Applicant's Name, Address (including city, state & zip code) & Phone Number  St. Charles Housing Inc. dba Villa San Carlos II 22250 Vick St. Port Charlotte, FL 33980	1c. Project/Application Number 066-EE002	1d. Number of Units 54
	1e. Price or Rental Range From \$ 0.00 To \$ 533.00	1f. For Multifamily Housing Only <input checked="" type="checkbox"/> Elderly <input type="checkbox"/> Non-Elderly
	1g. Approximate Starting Dates (mm/dd/yyyy) Advertising 10/01/1993 Occupancy 01/01/1994	

1b. Project's Name, Location (including city, State and zip code)  Villa San Carlos II 22250 Vick St. Port Charlotte, FL 33980	1h. Housing Market Area Charlotte County	1i. Census Tract Code 02100.00
1j. Managing/Sales Agent's Name & Address (including City, State and Zip Code)  Southeastern Property Mgmt. Inc 1103 Richard Arrington Blvd. So. Birmingham, AL 35205		

2. Type of Affirmative Marketing Plan (check all that apply)  <input type="checkbox"/> MFH Plan <input type="checkbox"/> New <input checked="" type="checkbox"/> Updated <input type="checkbox"/> SFH Plan <input type="checkbox"/> White (non-minority) Area <input type="checkbox"/> Minority Area <input checked="" type="checkbox"/> Mixed Area (with 7 % minority residents)	3. Direction of Marketing Activity (indicate which group(s) in the housing market area are least likely to apply for the housing because of its location and other factors without special outreach efforts)  <input type="checkbox"/> White <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input checked="" type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input checked="" type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Persons with Disabilities <input type="checkbox"/> Families with Children
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4a. Marketing Program: Commercial Media (Check the type of media to be used to advertise the availability of this housing)

☒ Newspapers/Publications ☒ Radio ☐ TV ☐ Billboards ☐ Other (specify)

Name of Newspaper, Radio or TV Station	Group Identification of Readers/Audience	Size/Duration of Advertising
Charlotte Sun - The Green Sheet	Mixed (27,00 mixed readers)	as needed
The Herald Tribune	Mixed	as needed
WCCF - AM (1580) - Punta Gorda	Mixed	as needed

4b. Marketing Program: Brochures, Signs, and HUD's Fair Housing Poster

(1) Will brochures, letters, or handouts be used to advertise? ☒ Yes ☐ No If "Yes", attach a copy or submit when available.

(2) For project site sign, indicate sign size 4 x 8 ; Logo type size 9 x 7 . Attach a photograph of project sign or submit when available.

(3) HUD's Fair Housing Poster must be conspicuously displayed wherever sales/rentals and showings take place. Fair Housing Posters will be displayed in the ☒ Sales/Rental Office ☐ Real Estate Office ☐ Model Unit ☐ Other (specify)

4c. **Community Contacts.** To further inform the group(s) least likely to apply about the availability of the housing, the applicant agrees to establish and maintain contact with the groups/organizations listed below that are located in the housing market area. If more space is needed, attach an additional sheet. Notify HUD-Housing of any changes in this list. Attach a copy of correspondence to be mailed to these groups/organizations. (Provide all requested information.)

Name of Group/Organization	Group Identification	Approximate Date (mm/dd/yyyy)	Person Contacted or to be Contacted
Dept. of Human Services	seniors	5/13/2005	Victoria Carpenter, director
Council on Aging	seniors	5/13/2005	Crystal Rybarczyk, director
NAACP	black seniors	5/13/2005	Rev. Willie Holley
St. Charles Weekly	mixed seniors	ongoing	Fr. John Ludden
Address & Phone Number	Method of Contact	Indicate the specific function the Group/Organization will undertake in implementing the marketing program	
512 E. Grace St. Punta Gorda, FL 33950	personal/mail	notify seniors in need	
3456 Depaw Ave. Pt. Charlotte, FL 33952	personal/mail	notify seniors in need	
1751 Dr. Martin Luther King Way Sarasota, FL 34234	mail	Rev. Willie Holley (941) 365-8328 - notify members	
21505 Augusta Ave. Pt. Charlotte, FL 33952	weekly bulletin	notify seniors in need	

5. **Future Marketing Activities** (Rental Units Only) Mark the box(s) that best describe marketing activities to fill vacancies as they occur after the project has been initially occupied.

- ☒ Newspapers/Publications
 ☐ Radio
 ☐ TV  
☒ Brochures/Leaflets/Handouts  
☒ Site Signs
 ☒ Community Contacts
 ☐ Other(specify)

6. **Experience and Staff Instructions** (See instructions)

- 6a. Staff has experience. ☒ Yes ☐ No  
 6b. On separate sheets, indicate training to be provided to staff on Federal, State and local fair housing laws and regulations, as well as this AFHM Plan. Attach a copy of the instructions to staff regarding fair housing.

7. **Additional Considerations** Attach additional sheets as needed.

ongoing contacts w/FEMA & Project Hope to house victims of "Hurricane Charley"  
 Villa San Carlos Health & Safety Fair - 5/26/05 outreach to seniors

8. **Review and Update** By signing this form, the applicant agrees to review their AFHM Plan every 5 years and update as needed to ensure continued compliance with HUD's Affirmative Fair Housing Marketing Regulations (24 CFR 200.620).

Signature of person submitting this Plan & Date of Submission (mm/dd/yyyy)

Charlee Russell 07/15/05

Name (type or print)

Charlee Russell

Title & Name of Company

Owner's Agent

For HUD-Office of Housing Use Only

Reviewing Official:

Signature & Date (mm/dd/yyyy)

Debra Lee Varley 8/5/05

Name (type or print)

Debra Lee Varley

Title

Project Manager

For HUD-Office of Fair Housing and Equal Opportunity Use Only

Approved ☒ Conditionally Disapproval (Check One)

Signature & Date (mm/dd/yyyy)

Kelsey V Harlow 3/13/06

Name (type or print)

KELSEY V HARLOW

Title

READ AFHMP EOS

# Affirmative Fair Housing Marketing Plan

U.S. Department of Housing and Urban Development  
Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0013  
(exp. 09/30/2003)

1a. Applicant's Name, Address (including city, state & zip code) & Phone Number  St. Vincent DePaul Housing, Inc. 1000 Pinebrook Road Venice, FL 34292	1c. Project/Application Number  066-EE083	1d. Number of Units  60	1e. Price or Rental Range From \$ To \$ \$275
1b. Project's Name, Location (including city, State and zip code)  Villa Vincente Fort Myers, FL 33905	1f. For Multifamily Housing Only <input checked="" type="checkbox"/> Elderly <input type="checkbox"/> Non-Elderly	1g. Approximate Starting Dates (mm/dd/yyyy) Advertising 7/1/2003 Occupancy 10/1/2003	
1h. Housing Market Area Lee County		1i. Census Tract 0302.00	
1j. Managing/Sales Agent's Name & Address (including city, State and zip code) SPM, Inc. 6220 Manatee Ave. W. Suite 204 Bradenton, FL 34209			

## 2. Type of Affirmative Marketing Plan (mark only one)

- ☒ Project Plan  
☐ Minority Area  
☐ White (non-minority) Area  
☐ Mixed Area (with \_\_\_\_\_ % minority residents)

## 3. Direction of Marketing Activity (Indicate which group(s) in the housing market area are least likely to apply for the housing because of its location and other factors without special outreach efforts)

- ☐ White (non-Hispanic) ☒ Hispanic ☐ American Indian or Alaskan Native  
☒ Black (non-Hispanic) ☐ Asian or Pacific Islander ☐ Persons with Disabilities

## 4a. Marketing Program: Commercial Media (Check the type of media to be used to advertise the availability of this housing)

Name of Newspaper, Radio or TV Station	Racial/Ethnic Identification of Readers/Audience	Size/Duration of Advertising
<input checked="" type="checkbox"/> Newspapers/Publications <input checked="" type="checkbox"/> Radio <input type="checkbox"/> TV <input type="checkbox"/> Billboards <input type="checkbox"/> Other (specify)		
WWCL - AM Buanna 1440AM	100% Hispanic	1 minute 2 x day 30 days
El Pueblo	100% Hispanic	3" x 5" Display, 3 months
Gente Bonita	100% Hispanic	3" x 5" Display, 3 months

## 4b. Marketing Program: Brochures, Signs, and HUD's Fair Housing Poster

- (1) Will brochures, letters, or handouts be used to advertise? ☒ Yes ☐ No If "Yes", attach a copy or submit when available.  
 (2) For project site sign, indicate sign size \_\_\_\_\_ x \_\_\_\_\_; Logotype size \_\_\_\_\_ x \_\_\_\_\_. Attach a photograph of project sign or submit when available.  
 (3) HUD's Fair Housing Poster must be conspicuously displayed wherever sales/rentals and showings take place. Fair Housing Posters will be displayed in the ☒ Sales/Rental Office ☐ Real Estate Office ☐ Model Unit ☐ Other (specify)

## 4c. Community Contacts. To further inform the group(s) least likely to apply about the availability of the housing, the applicant agrees to establish and maintain contact with the groups/organizations listed below that are located in the housing market area or SMSA. If more space is needed, attach an additional sheet. Notify HUD-FHEO of any changes in this list. Attach a copy of correspondence to be mailed to these groups/organizations. (Provide all requested information.)

Name of Group/Organization	Racial/Ethnic Identification	Approximate Date (mm/dd/yyyy)	Person Contacted or to be Contacted
Lee County Housing Authority	Mixed	120 days	Kay Smith, Director
Senior Friendship Centers of Lee County	Mixed	120 Days	Claudette Baines, Coordinator
Age-Link	Mixed	120 Days	Linda Pankow, Director
Senior Solutions	Mixed	120 Days	Lee Smith, Director
Address & Phone Number	Method of Contact	Indicate the specific function the Group/Organization will undertake in implementing the marketing program	
4224 Michigan Ave, 941-332-6622	Personal visit, Letter	referrals and outreach	
3600 Evans Ave, 941-275-1881	Personal visit, Brochures	referrals and outreach	
7275 Concourse Drive, 941-4333900	Personal visit, Brochures	referrals and outreach	
2285 First Street, 941-332-4233	Personal visit, Brochures	referrals and outreach	

## 5. Future Marketing Activities (Rental Units Only) Mark the box(s) that best describe marketing activities to fill vacancies as they occur after the project has been initially occupied.

- ☒ Newspapers/Publications ☒ Radio ☐ TV ☒ Brochures/Leaflets/Handouts  
☒ Site Signs ☒ Community Contacts ☐ Other(specify)

## 6. Experience and Staff Instructions (See instructions)

- 6a. Staff has experience. ☒ Yes ☐ No  
 6b. On separate sheets, indicate training to be provided to staff on Federal, State and local fair housing laws and regulations, as well as this AFHM Plan. Attach a copy of the instructions to staff regarding fair housing.

## 7. Additional Considerations: Attach additional sheets as needed. Staff will receive training in 504, Fair Housing and ADA laws. A Fair Housing notebook and instruction manual will be issued. Fair Housing and 504 Video training will also be provided.

8. Changes and Revisions By signing this form, the applicant agrees, after appropriate consultation with HUD, to change any part of the plan covering a multifamily project to ensure continued compliance with Section 200.620 of HUD's Affirmative Fair Housing Marketing Regulations. Signature of person submitting this Plan & Date of Submission (mm/dd/yyyy) <i>Robert H. Harlow</i> 04/21/2003	For HUD-Office of Housing Use Only	
Name (type or print) Robert H. Harlow	Approval By Signature & Date (mm/dd/yyyy) <i>Debra Thompson</i>	Disapproval By Signature & Date (mm/dd/yyyy)
Title & Name of Company Property Manager, SPM, Inc.	Name (type or print) Debra Thompson Title Supervisory Project Mgr	Name (type or print) Title

# Affirmative Fair Housing Marketing (AFHM) Plan - Multifamily Housing

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0013  
(exp. 1/31/2010)

1a. Applicant's Name, Address (including City, State & Zip code) & Phone Number  Holy Cross Manor II, Inc. 1000 Pinebrook Rd. Venice, FL 34285	1c. Project/Contract Number 067-EE154	1d. Number of Units 68
	1e. Rental Range From \$ 0.00 To \$ 380.00	1f. Type of Housing <input checked="" type="checkbox"/> Elderly <input type="checkbox"/> Family <input type="checkbox"/> Mixed (Elderly/Disabled)
	1g. Approximate Starting Dates (mm/dd/yyyy) Advertising 08/15/2011 Occupancy 11/15/2011	

1b. Development's Name, Location (including City, State and Zip code)  Holy Cross Manor II, Inc. 501 26th Street, West Palmetto, FL 34221	1h. Housing Market Area Manatee	1i. Census Tract 14.01
	1j. Managing Agent's Name & Address (including City, State and Zip Code)  SPM, LLC 501 Village Green Pkwy, Suite 7 Bradenton, FL 34209	

2. Type of Affirmative Marketing Area (check all that apply) a. Plan <input checked="" type="checkbox"/> New <input type="checkbox"/> Update Reason for Update: _____ b. Area <input type="checkbox"/> White (non-minority) Area <input type="checkbox"/> Minority Area <input checked="" type="checkbox"/> Mixed Area (with 49 % minority residents)	3. Direction of Marketing Activity (Indicate which group(s) in the housing market area are least likely to apply for the housing because of its location and other factors without special outreach efforts)  <input type="checkbox"/> White <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input checked="" type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input checked="" type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Persons with Disabilities <input type="checkbox"/> Families with Children <input type="checkbox"/> Other _____ Specify _____ (e.g. specific ethnic group, religion)
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## 4a. Marketing Program: Commercial Media (Check the type of media to be used to advertise the availability of this housing)

☒ Newspapers/Publications ☐ Radio ☐ TV ☐ Billboards ☒ Other (specify) Brochures

Name of Newspaper, Radio or TV Station	Group Identification of Readers/Audience	Size/Duration of Advertising
North River News	Mixed	3" x 5" display - 3 months
Senior Friends	Mixed	3" x 5" display - 3 months
Renaissance on 9th	Mixed	3" x 5" display - 3 months
Woodwind Senior Center	Mixed	3" x 5" display - 3 months
Bradenton Herald	Mixed	3" x 5" display - 3 months

## 4b. Marketing Program: Brochures, Signs, and HUD's Fair Housing Poster

(1) Will brochures, letters, or handouts be used to advertise? ☒ Yes ☐ No If "Yes", attach a copy or submit when available.

(2) For development site sign, indicate sign size \_\_\_\_\_ x \_\_\_\_\_; Logo type size \_\_\_\_\_ x \_\_\_\_\_. Attach a photograph of sign or submit when available.  
upon completion of construction a photograph of the sign will be submitted

(3) HUD's Fair Housing Poster must be conspicuously displayed wherever sales/rentals and showings take place. Fair Housing Posters will be displayed in the ☒ Rental Office ☐ Real Estate Office ☐ Model Unit ☒ Other (specify) Building Entrance

**4c. Marketing Program: Community Contacts.** To further inform the group(s) least likely to apply about the availability of the housing, the applicant agrees to establish and maintain contact with the groups/organizations listed below which are located in the housing market area. If more space is needed, attach an additional sheet. Notify HUD-Housing of any changes in this list. Attach a copy of correspondence to be mailed to these groups/organizations. (Provide all requested information.)

Name of Group/Organization	Group Identification	Approximate Date (mm/dd/yyyy)	Person Contacted (or to be Contacted)
Chamber of Commerce of Manatee	mixed	08/15/2011	Bob Bartz
Senior Friends	mixed	08/15/2011	Wendy Rogers
Renaissance on 9th, Meals on Wheels Plus	mixed	08/15/2011	Debbie Beckett
NAACP	black	08/15/2011	Edward Bailey
Address & Phone Number	Method of Contact	Indicate the specific function the Group/Organization will undertake in implementing the marketing program	
222 10th Street W. Bradenton 748-3411	personal visit, brochures	Referrals and Outreach	
6670 59th Street W. Bradenton 792-0211	personal visit, brochures	Referrals and Outreach	
1816 9th Street W. Bradenton 749-0100	personal visit, brochures	Referrals and Outreach	
PalmettoYouth Ctr, POBox937Bton580-2817	personal visit, brochures	Referrals and Outreach	

- 5. Future marketing Activities** Mark the box(es) that best describe marketing activities to fill vacancies as they occur after the project has been initially occupied.
- ☒ Newspapers/Publications    ☐ Radio    ☒ Community Contacts  
☒ Brochures/Leaflets/Handouts    ☐ TV    ☐ Other (Specify)  
☒ Site Signs

**6. Experience and Staff Instructions** (See instructions)

6a. Staff has affirmative marketing experience.  
☐ No ☒ Yes

6b. On separate sheets, indicate training to be provided to staff on Federal, State and local fair housing laws and regulations, as well as this AFHM Plan. Attach a copy of the instructions to staff regarding fair housing.

**7. Additional Considerations** Attach additional sheets as needed.

Staff has training in 504, Fair Housing, and ADA laws. A Fair Housing notebook and instruction manual will be issued. Fair housing and 504 training will be provided.

**8. Review and Update** By signing this form, the applicant agrees to review their AFHM Plan at least every 5 years and update as needed to ensure continued compliance with HUD's Affirmative Fair Housing Marketing Regulations (24 CFR 200.620).

Signature of person submitting this Plan & Date of Submission (mm/dd/yyyy)

Name (type or print) *Kathy Bergloff* 5/29/09  
 Kathy Bergloff

Title & Name of Company Managing Director, SPM, LLC

For HUD-Office of Housing Use Only	For HUD-Office of Fair Housing and Equal Opportunity Use Only
Reviewing Official:	Approved _____ Disapproved _____ (Check One)
Signature & Date (mm/dd/yyyy)	Signature & Date (mm/dd/yyyy)
Name (type or print)	Name (type or print)
Title	Title

## **Affirmative Fair Housing Marketing Plan**

### **Attachment 6b.**

Attached to this AFHMP is a copy of an internal memorandum given to all staff members. In addition, there is a copy of the internal Certification of Completion form that indicates all training that each new employee is required to complete. This training is also completed once per year.

This training includes:

- Fair Housing – specifically compliance with:
  - Fair Housing Act
  - Affirmative Fair Housing Marketing Plan
  - Title VI of the Civil Rights Act
  - Section 504 of Rehabilitation Act of 1973
- OSHA
- Non-Discrimination and Anti-Harassment
- Substance Abuse
- Mold
- Lead Based Paint (if applicable)
- Asbestos (if applicable)

In addition, all employees are given one-on-one training with their immediate supervisor for at least one week. This training includes: SPM Policies and Procedures, Fair Housing Regulations, OSHA Safety Regulations, and the contents of the AFHMP.

All office staff attends annual FAHSA or SAHMA meetings, both of which offer Fair Housing training; and maintenance staff attend an annual Maintenance Workshop that includes Fair Housing training.

Each site is provided with written Fair Housing Materials that remain on site, as well as the NAHMA Fair Housing Guidebook.

**DIOCESE OF VENICE  
ADOPTED FAIR HOUSING POLICIES**

**HUD SECTION 202 PROJECTS**

## **EQUAL HOUSING OPPORTUNITY**

It is the policy of the apartment complex and Managing Agent to comply with any and all Federal, State or local law prohibiting discrimination in housing on the grounds of race, color, sex, religion, familial status, handicap, or national origin, including Title VI of the Civil Rights Act of 1964 (Public Law 88-352, 78 Stat., 241), all requirements imposed by or pursuant to the Regulations of the Secretary (24 CFR, Subtitle A, Part 1) issued pursuant to that Title; regulations issued pursuant to Executive Order 11063, and Title VIII of the 1968 Civil Rights Act.

### **In this Chapter**

Employment.....	2
Equal Housing Opportunity Poster .....	2
Advertising.....	2
Fair Housing Amendments Act of 1988 .....	2
Section 504 of the Rehabilitation Act of 1973.....	4
Reasonable Accommodation Procedures.....	5
Reasonable Accommodation Policy .....	7

## **Employment**

The Community and Managing Agent are Equal Opportunity Employers and presently have minorities employed at various levels of responsibility. All hiring will be in conformance with equal employment opportunity requirements. The NOTICE TO ALL EMPLOYEES (accessed via SPM website) must be posted in the rental office in a place where all employees can easily read.

## **Equal Housing Opportunity Poster**

This poster (obtained through the HUD Office) must be framed and posted in a conspicuous place in the rental office of every complex. This poster announces to everyone that visits your office that discrimination is prohibited.

## **Advertising**

### **(1) Signs**

All rental signs and entrance signs must have the Fair Housing logo and the words "Equal Housing Opportunity" printed on them.

### **(2) Advertising**

All newspaper ads, brochures, flyers, and other forms of advertising must have the Equal Housing logo and wording.

## **Fair Housing Amendments Act of 1988**

Title VIII of the Civil Rights Act of 1968 as amended by the Fair Housing Amendments Act (FHAA) of 1988 prohibit discrimination against persons with handicaps and provide equal opportunities to persons with handicaps.

### Discriminatory Practices prohibited by the Fair Housing Amendments-

The regulations list specific examples of prohibited, and unlawful practices. Note: the "△" as used below indicates a similar provision in 504. Where both laws apply, providers should use the more stringent of the two requirements. Below is an edited excerpt from the regulations.

**You cannot, because of race, color, religion, sex, handicap, familial status, or national origin**

- Refuse to sell or rent to a person who has made a bona fide offer;

- Discriminate in the terms, conditions or privileges, of the sale or rental, or in the provision of services or facilities in connection with the sale or rental;
- Use advertising for sale or rent that indicates a preference or limitation based on a protected class;
- Misrepresent the availability of a unit;
- Engage in blockbusting;
- Impose different sale or rental charges;
- ◊ Use different qualification criteria or applications, or sale or rental standards or procedures such as income standards, application requirements, application fees, credit analysis, or sale or rental approval procedures, or other requirements;
- ◊ Use different provisions in contracts of sale or leases such as those relating to rental charges, security deposits, terms of the lease, closing or down payment requirements;
- ◊ Fail or delay maintenance repairs of sale or rental dwellings;
- ◊ Limit the use of privileges, services, or facilities associated with the dwelling unit;
- Deny or limit services or facilities in connection with the sale or rental because a person failed or refused to provide sexual favors;
- ◊ Restrict choices or a person by word or conduct in connection with seeking, negotiating for, buying or renting a dwelling;
- ◊ Assign any person to a particular section of the community, neighborhood or development, or to a particular floor of a building;
- ◊ Employ codes or other devices to segregate or reject applicants;
- ◊ Deny or delay processing of an application.

## **Section 504 of the Rehabilitation Act of 1973**

Owners of assisted housing, by virtue of their receipt of Federal funds, must comply with requirements of Section 504 of the Rehabilitation Act of 1973. Specifically, 504 requires that an otherwise qualified individual with handicaps, solely by reason of his/her handicap, cannot be excluded from participation in any program or activity receiving Federal financial assistance. Nor can such persons be denied the benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance.

504 is concerned with both discriminatory behavior and access to benefits and facilities of programs. To comply with the law, action must be taken to address accessibility issues in four broad areas:

- Communication and information (including the issuance of required notices of non-discrimination); provision of auxiliary aids where necessary to afford an individual with handicaps equal opportunity to participate in the program or activity;
- Personnel administration (policies and procedures);
- Housing administration (policies, procedures, and practices, especially Resident Selection Plans, marketing plans, lease & house rules);
- Creating access to housing and non-housing facilities and any related services.

## Reasonable Accommodation Procedures

In addition, the community may perform structural modifications to housing and non-housing facilities on sites where such modifications would be necessary to afford full access to the housing program for qualified individuals with handicaps.

In reaching a reasonable accommodation with, or performing structural modifications for, otherwise qualified individuals with handicaps, the Property is not required to:

- Make structural alterations that require the removal or altering of a load bearing structural member;
- Provide an elevator in any multifamily housing community solely for the purpose of locating accessible units above or below the grade level;
- Provide support services that are not already part of its housing programs;
- Take any action that would result in a fundamental alteration in the nature of the program or service;
- Take any action that would result in an undue financial and administrative burden on the Property (including structural impracticality as defined in the UFAS).

All actions, communications, access to facilities, access to units, management policies and employment policies must insure equal access and treatment for handicapped persons. This requires awareness and sensitivity by all complex staff – in some cases a dramatic change in organizational behavior must occur.

An evaluation of your property, as well as a Transition Plan for any physical modifications needed to make all common areas barrier-free, has been completed and is located in your Fair Housing/504 Notebook on-site. Your Transition Plan may have called for such items as lever-type door handles on all common area doors, handicap parking spaces with ramps, signs and lettering, ramps to doorways, etc.

On the following page you will find the Reasonable Accommodation Policy. It will need to be thoroughly reviewed with all staff members and posted on the complex office bulletin board. It is important that you follow this policy consistently.

The Reasonable Accommodation Policy states that upon request, we will provide reasonable accommodations to applicants and/or residents who qualify for them. A Reasonable Accommodation Request form, as well as a Reasonable Accommodation verification Form, are located in Yardi and can be accessed on the Family Info button on the 50059. They are also accessible via the SPM web-site.

If there is an applicant and/or resident that has an obvious disability and an obvious need for a reasonable accommodation (i.e. a wheelchair user asks for a ramp), there is

no need to verify this need. However, this information would still need to be documented at the bottom of the Reasonable Accommodation request Form.

All reasonable accommodation requests should be sent to your Regional Property Manager for approval or denial. If the Regional Property Manager denies the request, (s)he will forward the request to the Regulatory Director for final review. We want to remind you to make sure your resident/applicant realizes that the request will be processed through the corporate office for final approval.

It is imperative that all requests for a Reasonable Accommodation be handled as quickly as possible. Once you have received a request, you have 2 business days to submit the verification form to the appropriate third party (if required). After that form has been mailed, you are responsible for tracking that form and following up with the recipient to be sure it is returned to your office as quickly as possible. Once you have received this third party verification form, you are required to submit this information to your regional Property Manager within 24 hours of receipt. If you do not have a verification form because the disability and need for the accommodation is obvious, you should submit the request form immediately to your Regional Property Manager for approval.

It is important that all requests (whether denied or approved) be maintained in a separate file in your complex office labeled "Reasonable Accommodations" for easy access in the future. You should also place a copy in the resident file.

In the case of a resident or applicant who has request a live-in aide, you will need to follow all of the above steps. In addition, the individual who is requesting to be the live-in aide will need to complete an application. The purpose of this application is to acquire the information required for screening purposes. Once the application is returned, it will need to be run through Rent Grow just as all other applications are. **DISREGARD** the credit information and complete the criminal search request on the live-in aide. We do not have access to the criminal database unless a credit report is run. This is the only reason that you are completing the credit portion of the screening. All live-in aides should meet the same screening criteria with regard to criminal background as applicants. Should the live-in aide have a criminal history that would make them ineligible, they will not be permitted to be a live-in aide. Again, any requests that are denied must be run through your Regional Property Manager and the Regulatory Director prior to denial. Please note that with Change 2 to the HUD 4350.3 in a 202 Property with Section 8 assistance (not a PRAC), adult children can be added as a household member after initial occupancy if they are essential to the well-being and care of the elderly parent. They are no longer considered a live-in aide. They would be required to sign a form stating that they understand that they do not have the right to remain in the unit if the elderly parent no longer residents there. This form is on the SPM Website.

In addition, with Change 2 to the HUD 4350.3 if a resident has to be transferred to another unit because of a reasonable accommodation, the community could be responsible for the cost of the move. All requests for reasonable accommodations must be reviewed by your Regional Property Manager and the Regulatory Director.

## Reasonable Accommodation Policy

This Complex is an Equal Housing Opportunity provider and does not discriminate against our applicants/residents with disabilities. It is our policy to provide reasonable accommodations to our applicants/residents with disabilities to enable them to fully use and enjoy this community. This includes structural modifications and/or exceptions to our usual rules or policies. In general, the following steps should be taken to assure that your request for a reasonable accommodation is adequately responded to. If you are unable or unwilling to complete any of the following steps, please notify the manager immediately, and we will handle your request individually.

- Applicant/Resident to fill out and return to the Complex Office the Reasonable Accommodation Request Form
- Applicant/Resident to sign the Reasonable Accommodation Verification Form and return it to the Complex Office. This form need not be signed and sent to a qualified third party verifier in the following instance:
  - If disability is obvious or can be properly verified with credible documentation provided from requesting applicant/resident
  - AND
  - If need for requested accommodation is obvious or can be properly verified with credible documentation provided from requesting applicant/resident
- Upon receipt of the Reasonable Accommodation Verification Form from the applicant/resident, management will mail the form to the appropriate third party as noted on the Request Form
- When third party verification is received, management will review the form and will notify the applicant/resident in writing of the determination made regarding the request after final review has been made at the corporate level
- All request and verification forms will be maintained in a separate file labeled "Reasonable Accommodations" in the Complex Office. An additional copy may also be kept in each applicant/resident file

Please contact the manager if assistance is needed with this process.



**DIOCESE OF VENICE**  
**Minority Outreach – Sample Ads**

## **RE-SUBMISSION OF PREVIOUSLY SUBMITTED INFORMATION**

Per the HUD notice of funding under the Application Submission Requirements, it states that "... you will be able to submit information and exhibits you have previously prepared for prior applications under Section 202, Section, or other funding programs. Examples of exhibits that may be readily adapted or amended to decrease the burden of application preparation include, among others, those on previous participation in the Section 202 or Section 811 Programs, your experience in provision of housing and services, supportive service plan, community ties, and experience serving minorities.

In this section, we are including updated support letters, along with support letters previously submitted.

## **MINORITY OUTREACH - AD**

**NEWSPAPER:** Florida Sentinel

**PROJECT:** Holy Cross Manor  
Villa Vincente

**DATE:** 5/9/08

**MINORITY AUDIENCE:** African American



# HOMES FOR RENT

# APTS. FOR RENT

# DUPLEXES

**Grant Park**  
3417 North State Street  
3 Bedrooms/1 Bath  
Fully Furnished, W/DH  
\$650.00 Monthly  
\$400.00 Deposit  
Phone (813) 326-4387

**2nd FL. 1st FLOOR**  
3 Bedrooms/1 Bath  
VAD Heating, Chiller  
\$550.00 Monthly  
\$400.00 Deposit  
Section 8 Accepted  
Call (813) 288-1277

**East Windsor**  
Section 8 Accepted  
2 Bedrooms/1 Bath  
11-12 CASH  
Washer/Dryer Included  
Hardwood Floors  
Call (813) 778-7748

**6711 13th Street - 32084**  
Move In Today!!  
1st Floor  
3 Bedrooms/1 Bath  
Grand View Garden  
The Module, New Roof  
\$675.00 Monthly  
\$500.00 Deposit  
Call (813) 288-1277

**Section 8 Rentals**  
2888 N. 17th Street  
3/2 Bdr. Halls  
1000 N. 24th Street  
2 1/2 Bdr. Halls  
(813) 288-1277

3867 3rd N. 18th Street  
Park City 33087  
3/2 Bdr. Halls  
(813) 288-1277

# APTS. FOR RENT

**New Port Ritzley**  
Luxury 1st Floor  
Apartment #10  
1 Bedroom/1 Bath  
Minimum Income Required  
\$1,400.00  
Adjacent To Southgate  
Shopping Center  
(27) 847-1110

Enter Your Ad To  
advertising@lavora.com

**Adventist Unit**  
1 Bedroom/1 Bath  
Washer, Cabinet, Pool  
Jacuzzi, Laundry Room  
And Electrically  
\$650.00 Monthly  
Call (813) 288-1277

**1800 E. 1st St.**  
2 Bedrooms/1 Bath  
Washer/Dryer Included  
\$600.00  
Deposit  
No Section 8  
(813) 288-1277

**Apartment For Rent**  
1st Floor/1 Bath  
\$425.00  
102 W. 1st St. Ave.  
Pet Allowed  
Call (813) 288-1277

**Adventist Senior Housing**  
Efficiency Apartment  
Call (813) 288-1277

**6000**  
2 Bedrooms/1 Bath  
2nd Floor/1 Bath  
1278 N. 13th Street  
(813) 288-1277

**Glenwood Cove**  
Apartment  
13601 N. 18th Street  
Starting At \$675.00  
Or 30% Salary and  
Convenient To Shopping  
Income Requirements Apply  
Call (813) 288-1277

**BUSCH GROVES**  
1st Floor  
BATH CHAIR  
No Pets  
FREE APPLICATION  
Newly Renovated  
1 Bedroom/1 Bath  
Central AC, Tile  
Appliances  
Call (813) 288-1277

**Tampa & Garden City**  
2 Bedrooms/1 Bath  
Recently Renovated  
\$634.00 Monthly  
Section 8 Welcome  
Call (813) 288-1277

**WYOM**  
1st Floor/1 Bath  
2 Bedrooms/1 Bath  
Green & 1st Avenue  
1018 East 1st Avenue  
(813) 288-1277

**Uptown Apartment**  
1st Floor/1 Bath  
\$425.00  
102 W. 1st St. Ave.  
Pet Allowed  
Call (813) 288-1277

**River Road Apartments**  
SENIOR CITIZEN  
COMMUNITY

**Adult Community**  
For 55+ years old  
Hobby, shopping,  
transportation, social  
activities, recreation, living  
Effortless and 1-bedroom  
apartment starting at  
\$600.00 per month  
(813) 288-1277

**Villa Vincente**  
Apartment  
For The Elderly  
Appliances Available At  
13621 1st Avenue/1st Fl.  
Fl. Myrtle, FL 32505  
One Bedroom  
Apartment  
Rent \$650.00 OR Income  
(27) 847-1110

**DISCOUNT**  
ON YOUR  
ADVERTISEMENT  
CONTACT LA VORA  
@ (813) 288-1277  
FOR DETAILS ON  
PLACING YOUR  
ADVERTISEMENT

**New And Older**  
1 Bedroom/1 Bath  
Walk In Closet  
\$575.00 Monthly  
+ Deposit  
Call (813) 288-1277

**ROY CROSS MANOR**  
Apartment  
For The Elderly  
Appliances Available At  
510227 1st Ave/W  
Palmetto, FL 34224  
One Bedroom  
Apartment  
Rent \$650.00 OR Income  
(27) 847-1110

**DUPLEXES**  
3 Bedrooms/1 Bath Duplex  
Call (813) 288-1277

**2nd Floor 1st Floor**  
Newly Renovated Duplex  
2/1 - \$600.00  
1/2 With Utility Room  
\$600.00  
\$300.00 Deposit  
Call (813) 288-1277

**1st Floor/1 Bath**  
New 1st Floor  
2 & 3 Bedrooms  
Central Heat & Air  
Extremely Nice  
\$600.00 - \$1,200.00 Rent  
Security Deposit  
Call (813) 288-1277

**GET NOTICED...**  
Place Your Ad In  
The Business Directory  
Contact LaVora  
For More Information  
@ (813) 248-1921

**Section 8 ONLY**  
40 Deposit  
Duplex - Move In Special  
3/1 - 1st Floor  
Call (813) 288-1277

**1st Floor/1 Bath**  
2 Bedrooms/1 Bath  
New Carpet And Tile  
\$675.00 Monthly  
Call (813) 288-1277

**1st Floor/1 Bath**  
2 Bedrooms/1 Bath  
\$675.00 Monthly  
Call (813) 288-1277

**1st Floor/1 Bath**  
2 Bedrooms/1 Bath  
\$675.00 Monthly  
Call (813) 288-1277

**2 Bedrooms/1 Bath**  
CMA, Utility Room,  
W/DH, Water Paid  
\$725.00 Monthly  
\$500.00 Deposit  
Call (813) 288-1277

**Duplex/1st Floor**  
4 Bedrooms/1 Bath  
\$675.00 Monthly  
\$500.00 Deposit  
Call (813) 288-1277

**GET NOTICED...**  
Place Your Ad In  
The Business Directory  
Contact LaVora  
For More Information  
@ (813) 248-1921

Publication: LaGaceta

Date: May 9, 2008

Project: Holy Cross Manor and Villa Vincente

Target Population: Hispanic



Publication: LaGaceta

Date: April 18, 2008

Project: Villa Vincente

Target Population: Hispanic

Visit our website at  
[www.AgingFlorida.com](http://www.AgingFlorida.com)  
8DAJEDFWP

Case Number: 88-1346 LC70  
 Cause and by virtue of Execution  
 returned to me and under the Seal of the  
 Circuit Court in and for Leon County,  
 Florida, do hereby certify that on  
 Florida, August 13, 2007 in  
 a certain cause where in Florida State  
 University, College Union, Plaintiff and  
 United H. Oshkosh, Defendant, I have  
 viewed the said will on May 23, 2007  
 the same being a legal and duly  
 executed will of the said Plaintiff,  
 1700 N.W. 22nd St. at Ft. Pierce,  
 Volusia Co., Florida, and I have  
 read and well to the highest of my  
 mind and well to the highest of my  
 abilities, for each, subject to infirmity  
 and or unavailability to testimony  
 described Person(s) in this foregoing  
 County, Florida, to-wit:  
 All Rights, Interests and Title of Property  
 any Subdividing to Vesta M. Giddert  
 Decedent of Property.  
 20056 Dodge Mayaguez  
 Vol. # 2004-161081-653-4537  
 Color Ink Blue  
 Signed at  
 Highway 10670  
 8911 E. Broadway Avenue  
 Tampa, FL 33618  
 Sole to satisfy said execution and  
 costs.  
 David Gee  
 Attorney for Plaintiff  
 DAVID GEE, STAFF  
 Hillsborough County, Florida  
 Volusia Co., Florida

GENERAL MANAGER & HIS-8  
TECHNOLOGY PROGRAM  
546 238

**WITH PRIVATE MORTGAGE**  
100K Mortgages Secured by  
200K Property, 9% Return  
Call for more info: 813-679-3714

Under bid by value of Executives  
bought and sold under the Seal of  
the COUNTY COURT in and for  
MARION County, Florida, dated March  
25, 2008 in a conference room at  
JULIAN CENTRAL OUTDOORS, INC.,  
ONE THE LARGEST COMPANIES  
OWNED AND FIRST CLEARED  
MORTGAGE CLOSING - FARM CORP.  
AND RONALD REYNOLDS, a  
debtor. Defendant, I have been  
on and will not appear on  
same being a legal sales day,  
11:00 a.m. to 5:00 p.m. at 700 E.  
Tampa St., Suite 201, Tampa, Florida  
Camp Property to the Plaintiff and being  
his, and his son, subject to all  
debts, and to satisfy the balance  
here of a personal property in 198  
through County, Florida, to be  
All Assets, interests and Title of Plaintiff  
any belonging to Plaintiff  
RONALD REYNOLDS  
Dated at  
2002 Ca.Sac. Case No. 02-10000  
V. JAMES L. REYNOLDS  
Shawn A.  
National Auto Service  
4122 Gantt Hwy., Tampa, FL 33611  
Said to satisfy said execution and  
costs.  
Charles Pugh, Jr.  
Attorney for Plaintiff  
DAVID GEE, Sr. Sheriff  
Hillsborough County, Florida  
65-62004

**ACCOUNTANT**  
with construction experience  
for a Tampa commercial  
construction company. BOE  
limited resume to  
excite@msn.com or  
01/21/2003

Applications available at:  
13971 Palms Beach Blvd.  
Ft. Myers, FL 33905

Our Bedroom Apartments  
Rent based on income  
So habita esparcido

(941) 693-1333  
TTY: 800-955-8771

**Applications for the Elderly**  
Applications available at  
516 22nd Street W  
Panama, FL 34221

941) 729-2063  
942) 910-955-87

ASSOCIATE DE  
PASCO-HERNANDO COMMUNITY COLLEGE

Deputy Associate Dean, Nursing Programs - New Port Richey  
 Degree: Master's degree with at least 18 graduate semester  
 hours in related field in the Division; three years postsecondary  
 teaching; satisfactory criminal history background check.  
 Degree: Doctoral degree; two years postsecondary admini-  
 strative experience. Salary range is \$76,500 - \$80,925 annually.

# BUSINESS MANAGER

Centro Asturiano Club Office  
1519 N. Nebraska Ave.  
Tampa, FL 83502 by May 8,  
2008. Job description can be  
obtained by calling Wendy at  
813 228-2214

Your Hispanic duties or good will ambassadors needed for staff work? 207/mak

Candidates should be friendly, helpful, knowledgeable of Your history and security minded. Will need to work with merchants and police.

\$8 to \$9.50 per hour. Call Bob Almonte at 813-389-6777 or apply at General Parking System, 601 N. Ashley Dr., Suite 210.

# LIVESTOCK AUCTION

To Whom It May Concern:

This is to advise that (1)  
One Cow is impounded at  
the Sheriff's Impound Lot.  
The amount due is \$180.00.  
Said livestock will be offered for sale at a Public Auction at Lakeland Cattleman's Auction on 5/13/08, unless redeemed within three days of this notice.

May 13, 2006  
Hillsborough County  
Sheriff's Office  
813-247-8000

**IT**

[illegible]

**Publication: St. Lawrence Catholic Parish**

**Date: August 5, 2007**

**Project: San Lorenzo Manor**

**Target Population: Hispanic**

## From the Pastor

Dear Friends,

I would like to share with you some of the areas that I have requested that our different Councils and Committees assist me with.

**The Liturgy Committee:** The study and dissemination of the teaching of Pope Benedict XVI's Post-Synodal Apostolic Exhortation *Sacramentum Caritatis* as well as the General Instruction of the Roman Missal.

**Parish Council:** Review of 2003 Parish Strategic Plan, begin the process of development of an updated strategic pastoral plan using a means such as Envision (See [www.parishplanning.org](http://www.parishplanning.org)) or other instrument of pastoral planning, establishment of a Vocation Committee, conduct a study of the use of current meeting space, ongoing development of Hispanic Ministry, study of books "From Maintenance to Missions" and "Eucharist: Source and Summit" and the participation in the Diocesan Multi-year catechetical process announced by the bishop, and assist with ongoing maintenance and building upkeep.

**School Board, Finance Council, PTO, and School Finance Committee** assist with: the establishment of a Monsignor Laurence Higgins Tuition Assistance Fund, the analysis of school safety, the implementation of the strategic plan, and the ongoing implementation of a long range plan for finance and development of our school.

I will strive to keep you updated regarding the progress of the items mentioned above.

I want to announce that beginning with the celebration of the Assumption of Mary we will have a Vigil Mass.

The schedule for the Holyday will be:  
Tuesday, August 14 Vigil, 7:00 p.m. (English)  
Wednesday, August 15 with 6:30 & 8:30 a.m.  
12:15 & 5:00 p.m. in English and 7:00 p.m. in Spanish

We will continue to review this schedule to determine if it is meeting the needs of our parishioners.

Bishop Robert Lynch will formally install me as the second pastor of St. Lawrence next Saturday, August 11, 2007 at the 5:30 p.m. Vigil Mass. I am thankful to Bishop Lynch and to Monsignor Higgins, who continues to serve as a teacher and guide regarding what a good pastor and priest should be.

Sincerely your in Christ,  
Fr. Tom Morgan

## Apartments for Seniors San Lorenzo Terrace

(Non-denominational)

Applications  
available starting  
Monday, August 13, 2007  
10 a.m. - 2 p.m.

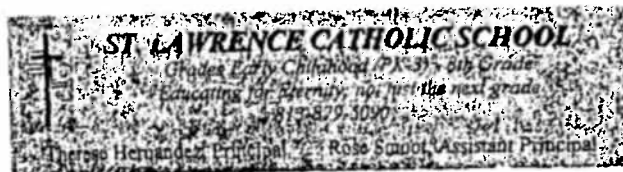
At the San Lorenzo Terrace  
Rental Office

Located at

5221 North Himes Avenue  
Tampa, FL 33614

Signs will direct you to the Rental Office

- Opening November 2007
- 1 BR Apartments
- Rent based on income
- Must be at least 62 years of age



## St. Lawrence - Patron of our Parish & Pastor Friday, August 10th

St. Lawrence Third-century archdeacon of Rome, distributor of alms, and "keeper of the treasures of the church" in a time when Christianity was outlawed. On August 6, 258, by decree of Emperor Valerian, Pope Saint Sixtus II and six deacons were beheaded, leaving Lawrence as the ranking Church official in Rome. While in prison awaiting execution Sixtus reassured Lawrence that he was not being left behind; they would be reunited in four days. Lawrence saw this time as an opportunity to disperse the material wealth of the church before the Roman authorities could lay their hands on it. On August 10th Lawrence was commanded to appear for his execution, and to bring along the treasure with which he had been entrusted by the pope. When he arrived, the archdeacon was accompanied by a multitude of Rome's crippled, blind, sick, and indigent. He announced that these were the true treasures of the Church. Furious, the prefect prepared a red-hot gridiron and bound Lawrence to it; Lawrence bore the agony with unbelievable equanimity and in the midst of his torment instructed the executioner to turn him over as he was broiled enough on one side. There is no doubt that his death inspired a great devotion in Rome, which quickly spread throughout the entire Church. We pray that our Parish of St. Lawrence also inspires great devotion and love of God.



## 2007-2008 Church Projects Scheduled to Begin:

1. Obtaining of donated statues for the piazza
2. Obtaining of donated candlesticks for the church altar
3. Classroom improvements at the school
4. Repaving of the piazza
5. Replacement of door handles at the church
6. Repair of soffits, doors and roof at the church
7. Addressing of lighting and sound system issues at the church
8. Repair of Higgins Hall roof and cleaning or replacement of hall chairs
9. Replacement of worn vestments
10. Install map of buildings sign for visitors

## Projects in the Process of Completion:

1. Addressing issues of repair and upkeep at priests' residences
2. New Media Center

## Projects Completed:

1. Obtaining of hand bells for a hand bell choir

If you would like information regarding assisting with any of these projects please call Fr. Tom Morgan at (813) 875-4040.

## Used Uniform Sale Wednesday, August 15th, 2007

(same day as Student Day Visitation  
and Holy Day of Obligation, Assumption of the Blessed Mother)

12 Noon to 3:30 p.m. at the Gazebo

Please feel free to stop by and check out what we have either before mass or when visiting the school.

Blessings to all for a great new school year!

Sponsored by the Mother's Prayer Group

Publication: Neighbors

Date: January 10, 2006

Project: Holy Cross Manor

Target Population: African-American

**The Tradition Continues**

**\$49<sup>00</sup> AM**

**\$39<sup>00</sup> PM**

**\$25<sup>00</sup> After 3:00**  
Includes Tax & Cart

**Happy New Year!**

**355-7621**

[www.rollinggreengc.com](http://www.rollinggreengc.com)

**PRINCESS CRUISES and CUNARD Special**

*One Week Sale Jan. 9-16th*

**PRINCESS** - Book any Cruise & pay reduced deposit of \$100pp plus Coupon Book

**CUNARD** - Book any Cruise & get \$50.00pp On Board Credit\* at book any Transatlantic from April-Nov. 2006 & get Shipboard Credits up to \$150pp & 2nd deposit waived

*We are your Round The World Cruise Specialists!!!!*

\*Restrictions Apply

**Fantasy Travel** - 16200 Center Rd. W. - Bradenton, FL 34210  
795-3900 or 800-741-4390

Blue Cross and Blue Shield of Florida.

- Choice of doctors
- Discounts on prescription drugs
- No claims filing
- Greater affordability
- And MORE!

For information and a free quote, call: **941-729-2583**

**NHIA 905 10th Street East**  
**Palmetto, FL 34221**

A Contracted General Agency for  
**BlueCross BlueShield of Florida**

\*Not connected with or endorsed by the U.S. Government or the Federal Medicare Program. The amount of benefits provided depends on the plan selected and the premium will vary with the amount of benefits selected. These policies may have limitations and exclusions.

Policy #'s 9823-105R CA 9851-105R CA 62-61-104

**APARTMENTS FOR SENIORS**

**Holy Cross Manor**  
(Non-denominational)

- 1 Bedroom Apartments
- Rent Based on Income
- Must be at least 62 years of age

**Applications available starting January 16th 10 a.m. - 2 p.m.**

Holy Cross Manor Rental Office  
**510 26th Street W. Palmetto, FL 34221**

**941-729-2063 / TTY 800-955-8774**

**Opening April 2006**

**careerbuilder.com**

The smarter way to find a better job.

Publication: North River News

Date: January 12-18, 2006

Project: Holy Cross Manor

Target Population: African-American

2 January 12-18, 2006

**St. Francis Thrift Store**  
**— Furniture Sale —**  
 2 Entertainment Centers • Desks  
 Sofas • Sofa Beds • Bedroom Sets

Thrift Store 121 Ave N  
 U.S. 301

9:00 a.m. - 2:00 p.m.  
 69th St. East, Parrish  
 (turn at blinking light)

**The Hair Depot 721-0778**  
 7024 US Hwy 301 N  
 Ridgewood Plaza • Ellenton  
 (Next to Ellenton Florist, near recently expanded Rocky Bluff Library)  
 Open Wednesday, Friday and Saturday 9-5  
 Tuesday and Thursday 9-7  
 Call for an appointment  
 We use **REDKEN** products

**Apartments for Seniors**  
**Holy Cross Manor**  
 (Non-denominational)  
Applications available starting  
January 16th 10 a.m.-2 p.m.  
at Holy Cross Manor Rental Office  
 Located in North Palmetto at  
 510 26th Street W., Palmetto, FL 34221

- ☐ Opening April 2006
- ☐ 1 BR Apartments
- ☐ Rent based on income
- ☐ Must be at least 62 years of age

(941) 729-2063  
 TTY - 800 955-8771

## Palmetto Youth Center Annual Dr. King honor

The Palmetto Youth Center Board Friday will begin homage to the late Dr. Martin Luther King, Jr. with an annual Humanitarian Award Banquet followed by a Saturday parade in Palmetto, and an Interracial Religious Service Sunday.

Also as part of honors for the late civil rights leader, oratorical presentations will be made by middle school and high school students, and youth groups will perform at the center prior to the religious services.

To be honored at the 12th annual Humanitarian Award Banquet at the Youth Center at 7 p.m. Friday for their contributions to "interracial harmony and multicultural understanding" are Ozell Ackerman, E.D. "Moody" Johnson, Mrs. Joyce Kerce, Steve Knopik, Earl Moreland and Bradenton Mayor Wayne Poston.

Keynote speaker at the banquet will be State Sen. Lesley "Les" Miller.

The parade will begin at noon Saturday at Lincoln Middle School, and will proceed west on 17th Street to Eighth Avenue,

West, then south on Eighth Avenue to 10th Street, West, then east on 10th Street to Second Avenue, West, then north on Second Avenue to 17th Street, then back to Lincoln Middle School.

The Interracial Religious Service will be held at the Youth Center at 501 17th Street, West from 6 p.m. to 7:30 p.m. Sunday. Speakers will be Pastor

Marcia Samose, Metho-Braden Scheel, Manate-rial As Rev. W. Raym- Church Mus- Greate- Churc- the M.



Ackerman



Krupik

**EXPERIENCE THE SCOUT DIFFERENCE**  
**AT CANNONS MARINA**  
 HURRY, WHILE INVENTORY IN STOCK!

Agency (CRA) Executive Tanya Lukowiak, who along Attorney Michelle Hall, dr inclusionary housing ordinance, final approval await further w ordinance.

Palmetto's ordinance de median-income housing with

## **FAIR HOUSING TRAINING**



# Florida

State Meeting

April 22-23, 2009

Jacksonville, FL

Eight (8) hours of  
Continuing Education Credits  
in the areas of:

Presents this  
Certificate of training to

REAC

Fair Housing

Special Claims

Basic Occupancy

Service Coordinators

Preparing for MOR's

Responding to MOR's

Roundtable Discussion

Regulatory Agency Update

Preparing for MOR at Property Level

Rent Adjustments & Contract Renewals

Common Errors noted in Compliance Reviews

Outreach/Application – Processing Waitlist Mgmt

Easy Solutions to Resident Relation Lura Requirements

Nanci Huffer

President  
Southeastern Affordable Housing Management Association



## NOTICE TO ALL EMPLOYEES

### *Alabama*

1103 R. Arrington, Jr. Blvd. South  
Birmingham, Alabama 35205  
Telephone: (205) 933-1020  
Fax: (205) 930-4508

### *Florida*

Suite 204  
6220 Manatee Avenue West  
Bradenton, Florida 34209  
Telephone: (941) 795-2524  
Fax: (941) 798-3349

3250 Whisper Lake Lane  
Winter Park, Florida 32792  
Telephone: (407) 677-0298  
Fax: (407) 677-0298

IT IS THE POLICY OF THIS COMPANY TO COMPLY WITH THE SPIRIT AND THE LETTER OF ALL NON-DISCRIMINATION LAWS INCLUDING THE FEDERAL FAIR HOUSING LAW, (TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968, AS AMENDED), EXECUTIVE ORDER 11063 AND THE LOCAL FAIR HOUSING ORDINANCE.

I CERTIFY THAT I OR ANYONE AUTHORIZED TO ACT FOR ME SHALL COMPLY WITH THE PROVISIONS OF THE ABOVE LAW, EXECUTIVE ORDER AND ORDINANCE. NEITHER I NOR ANYONE AUTHORIZED TO ACT FOR ME SHALL IN THE RENTAL, LEASE OR SALE, IN THE PROVISION OF SERVICES OR ANY OTHER MANNER DISCRIMINATE AGAINST ANY PERSON ON THE GROUNDS OF RACE, COLOR, RELIGION, SEX, FAMILIAL STATUS, HANDICAP OR NATIONAL ORIGIN.

William B. Welden

William B. Welden, President  
SPM, Inc.

Date: May, 2009

Holy Cross Manor II  
Name of Complex

Name of Complex

Employee Name

Holy Cross Manor

Larry Strassner

**Certification of Completion  
Training Program**

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- ☒ Fair Housing Video 7 minutes
- ☒ Testers Welcome Video 48 minutes
- ☒ Fair Housing Written Materials 45 minutes
- ☒ Non-Discrimination and Anti-Harassment Video 32 minutes
- ☒ Substance Abuse Video 28 minutes
- ☒ OSHA Safety Video 17 minutes
- ☒ OSHA Notebook
  - Hazard Communication Right-To-Know
  - Personal Protective Equipment
  - Hazardous Energy Control (Lockout/Tagout)

- ☒ Mold O&M Plan
- ☒ Mold Video 35 minutes

- ☐ Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers) 8 minutes
- ☐ LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers) 7 minutes
- ☐ Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers) 45 minutes

- ☐ Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers) 68 minutes
- ☐ Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)
- ☐ Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material)

Asbestos Test Score

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Lawrence F. Strassner  
Employee Signature

1/23/07  
Date

Employee's Position

Nanci Paemur  
Complex Manager Signature

1/23/07  
Date

[Signature]  
Property Manager Signature

1/23/07  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

Name of Complex

Employee Name

Complex & Dept # 524310

Certification of Complex  
Training Program

Strassner, Lawrence F

This is to acknowledge that I have received and reviewed all information and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Fair Housing Video                           | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video                        | 46 minutes |
| <input checked="" type="checkbox"/> Fair Housing Written Materials               | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video                        | 26 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video                            | 17 minutes |
| <input checked="" type="checkbox"/> OSHA Notebook                                |            |
| - Hazard Communication Right-To-Know   |            |
| - Personal Protective Equipment  |            |
| - Hazardous Energy Control (Lockout/Tagout)                                      |            |
| <input checked="" type="checkbox"/> Mold O&M Plan                                |            |
| <input checked="" type="checkbox"/> Mold Video                                   | 35 minutes |

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)             | 8 minutes  |
| <input checked="" type="checkbox"/> Lead-Based Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers) | 7 minutes  |
| <input checked="" type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers) | 45 minutes |

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 86 minutes |
| <input checked="" type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input checked="" type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material) |            |

Asbestos Test Score

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Lawrence F. Strassner  
Employee Signature

4-13-07  
Date

On call person  
Employee's Position

Nanci Paanen  
Complex Manager Signature

4-13-07  
Date

\_\_\_\_\_  
Property Manager Signature

\_\_\_\_\_  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

APR 23 2007

Name of Complex

Holy Cross Manor

Employee Name

James ReeseCertification of Completion  
Training Program

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Fair Housing Video                           | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video                        | 48 minutes |
| <input checked="" type="checkbox"/> Fair Housing Written Materials               | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video                        | 26 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video                            | 17 minutes |
| <input checked="" type="checkbox"/> OSHA Notebook                                |            |
| - Hazard Communication Right-To-Know   |            |
| - Personal Protective Equipment  |            |
| - Hazardous Energy Control (Lockout/Tagout)                                      |            |
| <input checked="" type="checkbox"/> Mold O&M Plan                                |            |
| <input checked="" type="checkbox"/> Mold Video                                   | 35 minutes |

N/A

- |   |            |
|---|------------|
| <input type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)                                     | 8 minutes  |
| <input type="checkbox"/> LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)                          | 7 minutes  |
| <input type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers)                         | 45 minutes |
| <input type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 66 minutes |
| <input type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes identified with Regulated Asbestos Containing Material) |            |

Asbestos Test Score

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

James D. Reese  
Employee Signature

7/16/07  
Date

Call  
Employee's Position

Margaret Hackett  
Complex Manager Signature

7-16-07  
Date

[Signature]  
Property Manager Signature

7/16/07  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

Name of Complex

Employee Name

Holly Cross Manor

Margaret Hackett

**Certification of Completion  
Training Program**

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- ☒ Fair Housing Video 7 minutes
- ☒ Testers Welcome Video 48 minutes
- ☒ Fair Housing Written Materials 45 minutes
- ☒ Non-Discrimination and Anti-Harassment Video 32 minutes
- ☒ Substance Abuse Video 28 minutes
- ☒ OSHA Safety Video 17 minutes
- ☒ OSHA Notebook
- Hazard Communication Right-To-Know
  - Personal Protective Equipment
  - Hazardous Energy Control (Lockout/Tagout)
- ☒ Mold O&M Plan
- ☒ Mold Video 35 minutes
- N/A
- ☐ Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers) 8 minutes
- ☐ LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers) 7 minutes
- ☐ Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers) 45 minutes
- ☐ Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers) 66 minutes
- ☐ Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)
- ☐ Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material)

**Asbestos Test Score**

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Margaret Hackett  
Employee Signature

6-17-07  
Date

Manager  
Employee's Position

Margaret Hackett  
Complex Manager Signature

6-17-07  
Date

[Signature]  
Property Manager Signature

7/16/07  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

Name of Complex \_\_\_\_\_

Employee Name \_\_\_\_\_

Complex & Dept # 524510

**Certification of Complete  
Training Program**

Menna, Richard Joseph

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Fair Housing Video   | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video  | 46 minutes |
| <input checked="" type="checkbox"/> Fair Housing Written Materials   | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video   | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video  | 28 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video  | 17 minutes |
| <input checked="" type="checkbox"/> OSHA Notebook  |            |
| - Hazard Communication Right-To-Know   |            |
| - Personal Protective Equipment  |            |
| - Hazardous Energy Control (Lockout/Tagout)  |            |
| <input checked="" type="checkbox"/> Mold O&M Plan  |            |
| <input checked="" type="checkbox"/> Mold Video   | 35 minutes |
| -----  |            |
| <input checked="" type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)                                     | 8 minutes  |
| <input checked="" type="checkbox"/> LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)                          | 7 minutes  |
| <input checked="" type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers)                         | 45 minutes |
| -----  |            |
| <input checked="" type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 66 minutes |
| <input checked="" type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input checked="" type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material) |            |

Asbestos Test Score \_\_\_\_\_

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

  
Employee Signature

4-25-07  
Date

Maintenance  
Employee's Position

  
Complex Manager Signature

4-25-07  
Date

  
Property Manager Signature

4-25-07  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

Name of Complex

Employee Name

Holy Cross ManorM. Louise BaileyCertification of Completion  
Training Program

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Fair Housing Video   | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video  | 48 minutes |
| <input checked="" type="checkbox"/> Fair Housing Written Materials   | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video   | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video  | 28 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video  | 17 minutes |
| <input checked="" type="checkbox"/> OSHA Notebook  |            |
| - Hazard Communication Right-To-Know   |            |
| - Personal Protective Equipment  |            |
| - Hazardous Energy Control (Lockout/Tagout)  |            |
| <input checked="" type="checkbox"/> Mold O&M Plan  |            |
| <input checked="" type="checkbox"/> Mold Video   | 35 minutes |
| -----  |            |
| <input checked="" type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)                                     | 8 minutes  |
| <input checked="" type="checkbox"/> LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)                          | 7 minutes  |
| <input checked="" type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers)                         | 45 minutes |
| -----  |            |
| <input checked="" type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 86 minutes |
| <input checked="" type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input checked="" type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material) |            |

Asbestos Test Score

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

M. Louise Bailey  
Employee Signature

1/23/07  
Date

Employee's Position

Nanci Paemen  
Complex Manager Signature  
[Signature]  
Property Manager Signature

1/23/07  
Date

1/23/07  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

Name of Complex \_\_\_\_\_

Employee Name  
Complex & Dept # 524310

Bailey, Louise

**Certification of Compliance  
Training Program**

This is to acknowledge that I have received and reviewed all information listed below and agree to assume by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Fair Housing Video                           | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video                        | 46 minutes |
| <input checked="" type="checkbox"/> Fair Housing Written Materials               | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video                        | 25 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video                            | 17 minutes |
| <input checked="" type="checkbox"/> OSHA Notebook                                |            |
| - Hazard Communication Right-To-Know   |            |
| - Personal Protective Equipment  |            |
| - Hazardous Energy Control (Lockout/Tagout)                                      |            |
| <input checked="" type="checkbox"/> Mold O&M Plan                                |            |
| <input checked="" type="checkbox"/> Mold Video                                   | 35 minutes |

- 
- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)             | 8 minutes  |
| <input checked="" type="checkbox"/> LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)  | 7 minutes  |
| <input checked="" type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers) | 45 minutes |

- 
- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 66 minutes |
| <input checked="" type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input checked="" type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material) |            |

**Asbestos Test Score**

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Louise Bailey  
Employee Signature

4-13-07  
Date

On-Call Person  
Employee's Position

Nanci Parnes  
Complex Manager Signature

4-13-07  
Date

\_\_\_\_\_  
Property Manager Signature

\_\_\_\_\_  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

APR 23 2007

Name of Complex

Employee Name

Complex & Dept # 524330

**Certification of Complete  
Training Program**

Palmer, Nanci

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Fair Housing Video                           | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video                        | 48 minutes |
| <input checked="" type="checkbox"/> Fair Housing Written Materials               | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video                        | 26 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video                            | 17 minutes |
| <input checked="" type="checkbox"/> OSHA Notebook                                |            |
| - Hazard Communication Right-To-Know   |            |
| - Personal Protective Equipment  |            |
| - Hazardous Energy Control (Lockout/Tagout)                                      |            |

- |   |            |
|---|------------|
| <input checked="" type="checkbox"/> Mold O&M Plan |            |
| <input checked="" type="checkbox"/> Mold Video    | 35 minutes |

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)             | 8 minutes  |
| <input checked="" type="checkbox"/> LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)  | 7 minutes  |
| <input checked="" type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers) | 45 minutes |

- |  |            |
|--|------------|
| <input checked="" type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 66 minutes |
| <input checked="" type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input checked="" type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material) |            |

**Asbestos Test Score**

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Nanci Palmer  
Employee Signature

4-13-07  
Date

Nanci Palmer  
Employee's Position

Nanci Palmer  
Complex Manager Signature

4-13-07  
Date

Bob Halvorsen  
Property Manager Signature

5/24/07  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

APR 23 2007

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## CERTIFICATE OF COMPLETION

THIS CERTIFICATE IS AWARDED

FOR SUCCESSFULLY COMPLETING FHI'S

### FAIR HOUSING COURSE

*I acknowledge that I have been trained in Fair Housing Laws. I understand it is illegal to discriminate against any person because of race, color, religion, sex, disability, familial status or national origin. I agree to obey these laws.*



Fair Housing Institute

*Kathy Bergoff*  
Student Signature

*9/20/07*  
Date

*KCW*  
Instructor's Initials

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# CERTIFICATE OF COMPLETION

THIS CERTIFICATE IS AWARDED

FOR SUCCESSFULLY COMPLETING FHI'S

## FAIR HOUSING COURSE

*I acknowledge that I have been trained in Fair Housing Laws. I understand it is illegal to discriminate against any person because of race, color, religion, sex, disability, familial status or national origin. I agree to obey these laws.*



Fair Housing Institute

*Yajaira J. Lopez*  
Student's Signature

Date

*9/20/07*

Instructor's Initials

*KCB*

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## CERTIFICATE OF COMPLETION

THIS CERTIFICATE IS AWARDED

FOR SUCCESSFULLY COMPLETING FHI'S

## FAIR HOUSING COURSE

*I acknowledge that I have been trained in Fair Housing Laws. I understand it is illegal to discriminate against any person because of race, color, religion, sex, disability, familial status or national origin. I agree to obey these laws.*



Fair Housing Institute

*Chace Russell*

Student's Signature

*9/20/07*

Date

*KCW*

Instructor's Initials

Name of Complex

Employee Name

Holy Cross Manor

Richard Menna

Certification of Completion  
Training Program

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |   |            |
|---|------------|
| <input checked="" type="checkbox"/> Fair Housing Video  | 7 minutes  |
| <input checked="" type="checkbox"/> Testers Welcome Video   | 46 minutes |
| <input type="checkbox"/> Fair Housing Written Materials   | 45 minutes |
| <input checked="" type="checkbox"/> Non-Discrimination and Anti-Harassment Video  | 32 minutes |
| <input checked="" type="checkbox"/> Substance Abuse Video   | 26 minutes |
| <input checked="" type="checkbox"/> OSHA Safety Video   | 17 minutes |
| <br>  |            |
| * <input type="checkbox"/> OSHA Notebook  |            |
| - Hazard Communication Right-To-Know  |            |
| - Personal Protective Equipment   |            |
| - Hazardous Energy Control (Lockout/Tagout)   |            |
| <br>  |            |
| <input checked="" type="checkbox"/> Mold O&M Plan   |            |
| <input checked="" type="checkbox"/> Mold Video  | 35 minutes |
| <br>  |            |
| <input type="checkbox"/> Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)                                     | 8 minutes  |
| <input type="checkbox"/> Lead-Based Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)                         | 7 minutes  |
| <input type="checkbox"/> Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers)                         | 45 minutes |
| <br>  |            |
| <input type="checkbox"/> Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)   | 88 minutes |
| <input type="checkbox"/> Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                            |            |
| <input type="checkbox"/> Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Material) |            |

\* not supplied  
N. Palmer

Asbestos Test Score

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Richard Menna  
Employee Signature

4/20/06  
Date

Maintenance  
Employee's Position

Nancy Palmer  
Complex Manager Signature  
[Signature]  
Property Manager Signature

4/20/06  
Date  
4/21/06  
Date

Distribution: White Original to Property Manager  
Yellow Copy to Personnel File On-Site

Name of Complex

Employee Name

Holy Cross Manor

Nasir Palmer

Certification of Completion  
Training Program

This is to acknowledge that I have received and reviewed all information listed below and agree to abide by such program responsibilities.

If there are any questions after review of this information, I understand that it is my responsibility to contact my Complex Manager or Property Manager for more information.

- |                                     |  |            |
|-------------------------------------|--|------------|
| <input checked="" type="checkbox"/> | Fair Housing Video                           | 7 minutes  |
| <input checked="" type="checkbox"/> | Testers Welcome Video                        | 46 minutes |
| <input checked="" type="checkbox"/> | Fair Housing Written Materials               | 45 minutes |
| <input checked="" type="checkbox"/> | Non-Discrimination and Anti-Harassment Video | 32 minutes |
| <input checked="" type="checkbox"/> | Substance Abuse Video                        | 26 minutes |
| <input checked="" type="checkbox"/> | OSHA Safety Video                            | 17 minutes |

- \* ☐ OSHA Notebook
- Hazard Communication Right-To-Know
  - Personal Protective Equipment
  - Hazardous Energy Control (Lockout/Tagout)

\* Not supplied

- |                                     |               |            |
|-------------------------------------|---------------|------------|
| <input checked="" type="checkbox"/> | Mold O&M Plan |            |
| <input checked="" type="checkbox"/> | Mold Video    | 35 minutes |

- |                          |  |            |
|--------------------------|--|------------|
| <input type="checkbox"/> | Lead-Based Paint Video (Not applicable for desk clerks, night attendants, and courtesy officers)             | 8 minutes  |
| <input type="checkbox"/> | LeadSmart Apartment Leasing Video (Not applicable for desk clerks, night attendants, and courtesy officers)  | 7 minutes  |
| <input type="checkbox"/> | Lead-Based Paint Written Materials (Not applicable for desk clerks, night attendants, and courtesy officers) | 45 minutes |

- |                          |   |            |
|--------------------------|---|------------|
| <input type="checkbox"/> | Asbestos Video (Not applicable for desk clerks, night attendants, and courtesy officers)  | 66 minutes |
| <input type="checkbox"/> | Asbestos Survey and/or O&M Plan (Not applicable for desk clerks, night attendants, and courtesy officers)                             |            |
| <input type="checkbox"/> | Written Asbestos Test (Applicable Only to Maintenance Personnel of Complexes Identified with Regulated Asbestos Containing Materials) |            |

Asbestos Test Score

I understand that these programs and training materials have been developed for the protection of myself and the Complex, and that these programs will work effectively only if I fulfill my obligations under the programs. I also understand that I will be subject to disciplinary action, including termination, if I do not comply with these programs. I acknowledge that, pursuant to state law, I may forfeit my right to receive worker's compensation benefits if I suffer an on-the-job injury and I am not wearing/using required personal protective or safety equipment/safety appliances at the time of my accident.

Nasir Palmer  
Employee Signature

4/21/06  
Date

Manager  
Employee's Position

[Signature]  
Complex Manager Signature  
Property Manager Signature

4/21/06  
Date

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**DIOCESE OF VENICE**  
**Bi-Lingual Publications**

# GUIA DE HURACANES

GUÍA OFICIAL PARA EL ÁREA DE TAMPA BAY



American Red Cross  
Manatee County Chapter  
8005 59th Street West/Henderson, FL 34209  
580-County Service Center  
10311 Manatee Drive/Henderson, FL 34211  
Phone: 941-792-8686/Fax: 941-792-3680  
[www.manateeredcross.org](http://www.manateeredcross.org)  
Serving Manatee & Hardee Counties



Esta guía es producida por el  
Consejo Regional de Planificación  
de Tampa Bay, en asociación con  
el Condado de Manatee.





**Cruz Roja  
Americana**

# ¿Está usted Preparado Para la temporada de Huracanes?

La Temporada de Huracanes empieza en Junio 1 y continúa hasta Noviembre 30 . Los meses mas severos son Agosto y Septiembre. Ahora es tiempo para prepararse!

## Haga un Plan:

- **Reúnanse con los miembros de la familia.**  
Asegurese que cada uno de los miembros de la familia entienda los peligros que amenazan a nuestra comunidad y aprenda acerca de los planes de evacuación y los refugios de emergencia . No se olvide de incluir a las personas que cuidan a niños y enfermos en su planes. Haga un inventario de lo que posee en casa y revise para estar seguro que esta cubierto por su seguro.
- **Haga un plan de comunicación con la familia.**  
Escoja un contacto fuera de la ciudad y *notifíquelo su plan de evacuación*. Dejele saber donde usted va a ir en una tormenta. Identifique sitios de reuniones si se llegan a separar durante la tormenta. Contacte a sus seres queridos tan pronto pase la tormenta.
- **Plan para los discapacitados y con otras necesidades especiales.**  
Para las personas quienes tienen cuidados especiales en la casa, es esencial tener un plan alternativo si las personas que los cuidan no pueden estar con usted. Identifique la energía que necesitan los equipos eléctricos que usa y tenga una fuente alternativa de energía para estar preparado ante cualquier contingencia.  
**Condado de Manatee Refugios para necesidades especiales.**  
Se require registro por adelantado. (941) 748-4501 ext. 3500
- **Plan para sus mascotas.**  
Tome sus mascotas con usted si usted evacua. Sin embargo, mascotas-amigables (perros y gatos) opciones de refugios estan disponibles en el condado de Manatee, el espacio es limitado y usted debe proveer los siguiente : Historial médico y de vacunas, Jaulas con seguro, collar con cuerda, comida, galletas y abre latas manual, Recipientes para agua y comida, letrinas portatiles y arena , periodicos y bolsas plasticas para la basura juguetes y articulos de confort, Bandas y repuestos. Para mas información de refugios Mascotas-amigables ,Contacte el servicio de animales del condado de Manatee al (941) 742-5933.

# Preparación para casos de desastre



**FEMA**



**Cruz Roja  
Americana**

*Juntos podemos salvar una vida*



# Abrió una cuenta de cheques y ayudé a dar esperanza a otros.

Ahora, las cuentas de cheques de SunTrust lo benefician a usted y a su comunidad. Cuando usted abre una cuenta de cheques de SunTrust, acepta su nueva Tarjeta de Débito SunTrust Visa® y hace una compra con ella, nosotros haremos una donación de \$100 a su nombre a la organización caritativa de su preferencia. O si desea, le enviamos una Tarjeta de Regalo SunTrust por valor de \$50 para utilizar a su discreción. ¿Cómo quisiera ayudar a su comunidad hoy?

Esta oferta es por tiempo limitado, de modo que visite su sucursal SunTrust hoy, llame al 800.485.8982 o conéctese a [suntrust.com/mycause](http://suntrust.com/mycause) para más detalles.



**SUNTRUST**

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Abra una nueva cuenta de cheques personal o empresarial de SunTrust entre el 6 de agosto y el 12 de octubre de 2007, acepte su Tarjeta de Débito SunTrust Visa y haga una compra con ella a más tardar el 15 de noviembre de 2007 y presentará un formulario para intercambio a más tardar el 15 de noviembre de 2007 para ser elegible para hacer una donación de \$100 a la organización caritativa de su preferencia, o recibir una Tarjeta de Regalo por valor de \$50. La organización caritativa debe ser reconocida por el Servicio de Rentas Internas (IRS) 501(c)(3). SunTrust.com/mycause provee una lista de organizaciones caritativas. La cuenta debe estar al día al momento de pagar el incentivo. Todos los incentivos serán enviados por correo a más tardar el 31 de diciembre de 2007. La oferta está sujeta a ser retirada en cualquier momento.

La Tarjeta de Regalo Visa es aceptada en todos los lugares de los Estados Unidos donde se acepte la Tarjeta de Débito Visa.

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con relación a la elaboración de dinero falso. Las pesquisas condujeron a la detención de Juan Popota en el 12640 de Jess Walden Road, en Dover, quien le entregó la cantidad de 14.080 dólares a un agente encubierto. Al continuar la investigación fueron incautados equipos utilizados para la falsificación de dinero.

## ***Apartamentos para Mayores***

### ***San Lorenzo Terrace***

*(Sin afiliación religiosa - Non denominational)*

Aplicaciones disponibles desde el lunes 13 de agosto 10 a.m. a 2 p.m. en la Oficina de Alquileres de San Lorenzo Terrace

Localizado en el

5225 North Himes Ave.  
Tampa, FL 33614

Inauguración en noviembre del 2007

Apartamentos de 1 habitación

Alquiler basado en ingresos

Debe tener 62 años de edad como mínimo

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TTY - 800-955-8771



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GACETA**

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necesita**

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**DIOCESE OF VENICE**  
**MINORITY SUPPORT LETTERS**

**GO TO EXHIBIT 3(d) LETTERS OF SUPPORT**

# 4(d)(vii) Phase I Report

**EXHIBIT 4(d)(vii)**  
**Environmental Phase I Analysis**

A Phase I environmental analysis was performed on the proposed site in conjunction with the published standards in this year's NOFA. The report indicated that there are no environmental conditions present which would render this site as inappropriate from an environmental standpoint. The report is attached.



GE Project No.: 1796-0100

**Diocese of Venice**  
Dr. Volodymyr Smeryk  
Chancellor  
1000 Pinebrook Road  
Venice, FL 34285

**RE: PHASE I ENVIRONMENTAL SITE ASSESSMENT - Church Property - Holy Cross  
Manor II Site - 520 26<sup>th</sup> Street West - Palmetto - Manatee County - Florida**

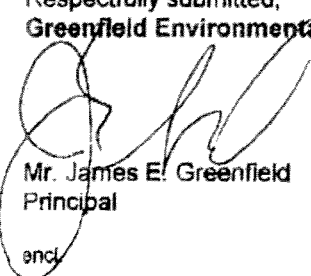
Dear Dr. Smeryk:

Greenfield Environmental, Inc. (GE) has completed a Phase I Environmental Site Assessment (ESA) of the above referenced property located in Palmetto, Florida.

This Phase I ESA was conducted in accordance with the scope and limitations of the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312) and in compliance with the American Society for Testing and Materials (ASTM) Practice E-1527-05. The Findings, Opinions and Conclusions in this Phase I ESA are based on ASTM 1527-05, Sections 12.5, 12.6 and 12.8. This report documents the environmental concerns identified on the subject site and addresses the associated risks to the environment. Greenfield Environmental acknowledges the fact that the Diocese of Venice is relying on the information contained in this Phase I ESA report to assess the environmental condition of the subject property and the scope of work was sufficient in Greenfield Environmental's opinion to uncover potential Recognized Environmental Conditions (RECs) at the subject property pursuant to the above standards. This ESA report was prepared for and is certified to the Diocese of Venice for their exclusive use. Greenfield Environmental warrants that this Phase I ESA was conducted in accordance with procedures, practices and standards generally accepted and customary in the consultant's profession for use in similar assignments.

In the professional opinion of Greenfield Environmental, Inc. an appropriate level of inquiry has been made into the current and previous ownership and uses of the subject property consistent with good commercial and customary practices in an effort to minimize liability, and no evidence or indication of Recognized Environmental Conditions has been identified. As such, no further investigation is deemed necessary at this time (See Assessment Summary). Should you have any questions, please feel free to call us at (727)896-1266.

Respectfully submitted,  
Greenfield Environmental, Inc.



Mr. James E. Greenfield  
Principal

encl.



**PHASE I ENVIRONMENTAL SITE ASSESSMENT**

**conducted at the**

**Vacant Property - Blessed Pope John XXIII Church Site  
13060 Palomino Lane  
Ft. Myers  
Lee County, Florida**

**June 15, 2009**

**GE Project Number: 1796-0300**

**Prepared for and Certified to:**

**Diocese of Venice  
Dr. Volodymyr Smeryk  
Chancellor  
1000 Pinebrook Road  
Venice, FL 34285**

**Prepared by:**

**Greenfield Environmental Inc.  
432 3<sup>rd</sup> Street North  
St. Petersburg, FL 33701**



June 15, 2009  
GE Project No.: 1796-0300

**Diocese of Venice**  
Dr. Volodymyr Smeryk  
Chancellor  
1000 Pinebrook Road  
Venice, FL 34285

**RE: PHASE I ENVIRONMENTAL SITE ASSESSMENT - Vacant Property - Blessed Pope John XXIII Church Site - 13060 Palomino Lane - Ft. Myers - Lee County - Florida**

Dear Dr. Smeryk:

Greenfield Environmental, Inc. (GE) has completed a Phase I Environmental Site Assessment (ESA) of the above referenced property located in Ft. Myers, Florida.

This Phase I ESA was conducted in accordance with the scope and limitations of the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312) and in compliance with the American Society for Testing and Materials (ASTM) Practice E-1527-05. This report documents the environmental concerns identified on the subject site and addresses the associated risks to the environment. Greenfield Environmental acknowledges the fact that the Diocese of Venice is relying on the information contained in this Phase I ESA report to assess the environmental condition of the subject property and the scope of work was sufficient in Greenfield Environmental's opinion to uncover potential Recognized Environmental Conditions (RECs) at the subject property pursuant to the above standards. This ESA report was prepared for and is certified to the Diocese of Venice for their exclusive use. Greenfield Environmental warrants that this Phase I ESA was conducted in accordance with procedures, practices and standards generally accepted and customary in the consultant's profession for use in similar assignments.

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Respectfully submitted,  
Greenfield Environmental, Inc.

Mr. James E. Greenfield  
Principal

encl.

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## APPENDICES

I - Site Vicinity Map

II - Site Plan

III - Site Photographs

IV - Historical Research Documents

V - Regulatory Records Documentation

VI - Interview Documentation (User Questionnaire)

VII - Special Contractual Conditions Between User and Environmental Professional

VIII - Qualifications of the Environmental Professionals

## 1.0 ASSESSMENT SUMMARY

Based on the standardized research methods and resultant information contained within this Phase I Environmental Site Assessment, Greenfield Environmental has identified the following Recognized Environmental Conditions (RECs) in accordance with the EPA's All Appropriate Inquiry (AAI) Standard. A REC is defined by the above standard as an identified condition indicative of releases or threatened releases of hazardous substances, and in the case of inquiries conducted for persons identified in §312.1(b)(2), conditions indicative of releases and threatened releases of pollutants, contaminants, petroleum and petroleum products, and controlled substances (as defined in 21 U.S.C. 802) on, at, in, or to the subject property.

Any exceptions to, or deletions from, this practice are described in this report. **This assessment has revealed no evidence of Recognized Environmental Conditions (REC's) in connection with the subject property.**

## 2.0 INTRODUCTION

### 2.1 Purpose

This Phase I ESA was performed in order to assess the site for existing or threatened contamination from sources listed within this report. This Phase I ESA was performed in order to identify any Recognized Environmental Conditions (REC's) as defined within the EPA's All Appropriate Inquiry (AAI) Standard. This Phase I ESA was conducted in accordance with the scope and limitations of the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312) and in compliance with the American Society for Testing and Materials (ASTM) Practice E-1527-05. This Phase I ESA was performed under the direct supervision of Environmental Professional, Mr. James E. Greenfield.

The site visit was performed on May 20, 2009 by Nick Eilerman. Mr. Eilerman holds a Bachelor of Science degree in Environmental Science & Policy from the University of South Florida. Mr. Eilerman has environmental-related work experience since 2005 and experience in assessing the risks associated with real-property transactions since 2006. The site inspection was conducted with accompaniment by Mr. James Greenfield. This Phase I ESA was performed in order to assess the site for existing or threatened contamination from sources listed in **Section 8.0** of this report. See **Section 13.0** for a description of the scope of work and information sources used to perform the assessment.

Work conducted during the course of this Phase I ESA was completed under the direct supervision of James E. Greenfield. Mr. Greenfield holds a Bachelor of Arts degree in Biology from the University of South Florida. Mr. Greenfield has environmental-related experience in assessing the risks associated with real-property transactions since 1989.

### 2.2 Detailed Scope Of Services

The site inspection consisted of visual observation and photographic documentation of the subject property, and review of the following items: environmental setting, site geology and hydrology, on-site wells, aboveground storage tanks, underground storage tanks, on-site surface waters, impoundments and other land uses, septic systems, leach beds, or other subsurface structures, drums or containers, hazardous substance or petroleum product use and storage, hazardous waste disposal / storage practices, solid or liquid waste disposal practices, a limited PCB containing transformer survey, past usage of land, aerial photograph review going back to when the subject property appeared to be virgin with no on-site structures apparent, if applicable a 50-year chain of title search, environmental lien search / publicly recorded instruments within the past 50 years, historic city directories (if available), prior environmental assessments (if available), Sanborn Fire Insurance Maps (if available); review soil surveys, Geologic Maps of Florida, USGS Quadrangle Map, walk or drive around of adjacent properties (as possible), interview(s) with one or more persons knowledgeable about present and past use of the land (readily accessible), record review of NPL sites, De-Listed NPL sites, CERCLIS sites, CERCLIS NFRAP sites, RCRA TSD sites, RCRA CORRACTS sites, RCRA Generator sites, ERNS sites, Federal / State / Tribal Institutional Control/Engineering Control Registries, State and Tribal List of Hazardous Waste facilities, State and Tribal equivalent NPL sites, State and Tribal equivalent CERCLIS sites, State and Tribal Aboveground Storage Tanks (AST) sites, State and Tribal Underground Storage Tank (UST) sites, State and Tribal Leaking Underground Storage Tank (LUST) sites, State and Tribal Landfill and or Solid Waste sites, State and Tribal Brownfields sites, State and Tribal Voluntary Cleanup sites

and record review of state and local government environmental enforcement data bases and examination of agency files on the property and adjacent properties, review of environmental permits if disclosed by owner or operator and the assembly of the environmental assessment report, including recommendations for additional investigation (if necessary). No subsurface investigation was conducted as part of this Phase I ESA.

### 2.3 Significant Assumptions

It is important to note that all but an exhaustive investigation might fail to locate buried, covered over or localized surficial events of hazardous materials or wastes on-site that are not reasonably visible or suspected at the ground surface. The client should realize that the subject property, which in our opinion, did not exhibit evidence that toxic or hazardous wastes were at the ground surface during our site inspection and field work, except as qualified herein, could later be impacted due to natural phenomena, human intervention, on-site pollution sources or contamination due to adjacent properties. These occurrences are beyond our control. Greenfield Environmental assumes that there are no hidden or unapparent environmental conditions of the site, subsoil, groundwater, structures or surroundings which would have an adverse effect on the subject property whether the source is on-site, adjacent, or in the nearby surrounding. This purpose of this Phase I ESA was not to provide an operational audit of any businesses at the site, if any, which would determine their compliance with regulatory requirements that may affect them.

Information, estimates, and opinions furnished to Greenfield Environmental contained in this report, were obtained from sources that are considered and assumed to be reliable, and believed to be true and correct. Greenfield Environmental assumes no responsibility for any inaccuracies in such items which may be revealed as a result of subsequent action, either by Greenfield Environmental or others. These occurrences are beyond our control.

Any site plans or drawings show approximate dimensions and are included in this report to assist the client in visualizing the site and the surroundings, and not to give a necessarily accurate dimensional representation of the site. No survey was conducted on the subject property. Greenfield Environmental or its representative has made no agreement to give legal testimony nor to appear in court or other hearings, formal or informal, as part of the PSA with the client or any party involved with the property. The client may make separate arrangements with Greenfield Environmental for testimony required now or in the future. Conclusions drawn from the results of this assessment are limited by the methods used and do not represent a warranty that all areas within the subject property are in the same condition. All portions of this report, including the assessment summary and limitations, are an integral part of this Phase I ESA and should not be separated from any other portion of the report.

### 2.4 Limitations and Exceptions

Excluded from said contract is any actual physical determination or delineation of wetlands on the subject property, actual testing for radon gas on the subject property; the existence of any endangered species within the property; the location of any well field protection areas; urea formaldehyde insulation, or testing for lead within any structures on the subject property; or the existence of the "sick-building" syndrome within any structure on the subject property, determination of compliance with Activity and Use Limitations (AUL's), lead in drinking water determination, regulatory compliance, cultural and historical resources, industrial hygiene issues,

health & safety issues, other ecological issues, indoor air quality issues, determination of on-site biological agents and mold issues. This report has presented and discusses the environmental condition of the subject property as of the date of our site inspection only and does not imply that the subject property will remain in that condition in the future. Assessment of the threat of contamination from adjacent properties is limited to a non-intrusive inspection and visual observations of the adjacent properties from the subject property and surrounding or adjoining properties, and a review of the records listed. Information for this assessment was obtained through a site visit, interviews with employees at the agencies or businesses listed, and the review of documents listed.

#### 2.5 Special Terms and Conditions

This Phase I ESA was conducted in accordance with the scope and limitations of the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312), in compliance with the American Society for Testing and Materials (ASTM) Practice E-1527-05, and in accordance with procedures, practices and standards generally accepted and customary in the consultant's profession for use in similar assignments.

#### 2.6 User Reliance

This Phase I ESA report, conducted at the above-captioned site by Greenfield Environmental was prepared for and is certified to the Diocese of Venice. Furthermore, the Diocese of Venice can rely entirely on this report as part of their due diligence process. The use of this report by an unauthorized third party is done so at their own risk.

### 3.0 SITE DESCRIPTION

#### 3.1 Site Location and Legal Description

The subject property consists of the southwest section of Parcel ID #22-45-25-00-00001.0100, which is the Blessed Pope John XXIII Church Site. The subject site is approximately 3.5 acres in size and consists of vacant property. The subject site is located in a residential/church area in Section 22, Township 45, Range 25 in Lee County, Florida.

According to Lee County Property Appraiser records, the legal description is as follows:

W 1/2 OF NW 1/4 OF NW 1/4 OF SEC 22 + E 1/2 OF NE 1/4 OF NE 1/4 OF SEC 21

See **Appendix II** for a site plan showing the significant features of the subject property.

#### 3.2 Site and Vicinity General Characteristics

The property is currently vacant. The immediate area of the subject site and the remainder of the parcel consists of a church, the church's maintenance shed and a retention pond. The rest of the surrounding area consists of residential development and pasture lands. Access to the subject site is via Palomino Lane.

#### 3.3 Current Use of the Property

The property is currently undeveloped and is zoned for church usage.

#### 3.4 Description of Structures, Roads and Other Improvements on the Property

No structures currently exist at the subject site.

#### Heating & Cooling Systems / Sewage Disposal / Source Of Potable Water

No suspect heating and cooling systems were viewed at the subject site. No water and/or sewage services were observed at the site.

#### 3.5 Current Use Of the Adjoining Properties

Our representative observed the adjacent land uses during the time of the site visit by traversing the area around the property. Any facilities which typically present environmental risks such as industrial complexes, landfills, dry cleaners, and gasoline service stations were noted. These types of facilities can discharge contaminants which may migrate to neighboring properties.

The adjoining property to the north and east consist of church property. A maintenance structure and a retention pond currently exist along the east boundary of the subject site. The adjoining property to the south consists of a residential property. The adjacent properties to the west (across Apoloosa Lane) consist of residential properties.

**Photographs of the subject property and its surroundings are included as Appendix III.**

#### 4.0 USER PROVIDED INFORMATION

##### 4.1 Title Records

No 50-year Chain of Title documentation for the subject property was provided by our client, Diocese of Venice, in order to determine past owners of the site and to reveal publicly recorded ownership of the property.

##### 4.2 Environmental Liens or Activity and Use Limitations (AUL's)

As part of the User Information requirements for this Phase I ESA, environmental lien search documentation for the subject site was generated by the law offices of DiVito & Higham, P.A. and forwarded to GE on June 3, 2009. This documentation found no evidence of environmental liens at the subject site. A copy of this documentation can be found in **Appendix IV**.

##### 4.3 Specialized Knowledge

Pursuant to ASTM E 1527-05, user supplied information in the form of a User Questionnaire, was forwarded to Greenfield Environmental. This questionnaire can be found in **Appendix VI**. The questionnaire was completed by Reverend Robert Tabbert, and did not reveal any issues that would indicate Recognized Environmental Conditions (REC's). The user has not disclosed any specialized knowledge pertaining to the subject property or surrounding areas or properties that might be material to identifying any Recognized Environmental Conditions in connection to the subject site.

##### *Prior Assessment Activities*

No previous assessments were discovered for the subject property.

##### 4.4 Commonly Known or Reasonably Ascertainable Information

No other significant information pertaining to the subject site was discovered during this Phase I ESA which would be indicative of a potential release or threatened release.

##### 4.5 Valuation Reduction for Environmental Issues

The prospective property owner has not disclosed any information regarding the relationship of the purchase price for the property to its fair market value based on any contamination issues.

##### 4.6 Owner, Property Manager, and Occupant Information

Greenfield Environmental interviewed Reverend Robert Tabbert, in order to collect additional information concerning historical and present uses of the subject property. He stated that he was not aware of any previous spills at the subject property (see **Section 4.3**). He stated that he was unaware of any open citations or violations of an environmental nature concerning the subject site. In addition, he was unaware of any environmental liens.

##### 4.7 Reason for Performing Phase I ESA

This Phase I ESA is being conducted in conjunction with the potential purchase of the subject site by the Diocese of Venice. This Phase I ESA was performed in order to assess the subject property for existing or threatened contamination from the sources listed within this report.

##### 4.8 Other

Please refer to **Section 4.7**.

## 5.0 RECORDS REVIEW

### 5.1 Standard Environmental Record Sources

Records from regulatory and enforcement agencies from Federal, State, Tribal, Regional and Local County agencies were obtained regarding information, registrations, investigations, violations, spills, complaints or enforcement actions relating to subject property, adjacent properties and for properties within a 1-mile radius of the subject property's approximate location. All distances of the sites listed in the database report, in relation to the subject site, are approximations.

FirstSearch Technology Corporation (FirstSearch) located in Dedham, Massachusetts was engaged by Greenfield Environmental to review several data base lists which are generated by the FDEP and the USEPA which identify and locate facilities that are regulated or tracked by the FDEP and the USEPA; and ones which may transport, store, generate, treat or dispose of hazardous substances and wastes. The information from these various lists, each identified facility with a USEPA or FDEP designation that was within a 1-mile radius of the subject property's approximate location was then plotted on an area map. The environmental records mentioned above are the Standard Environmental Record Resources that are listed within the EPA's AAI standard and the ASTM E1527-05 practice. The above data search can be found in **Appendix V** of this report.

#### NPL Sites

The USEPA's National Priorities List (NPL) was checked for any sites on the subject property or adjoining properties. The NPL is a national list of abandoned or uncontrolled hazardous waste sites which have been scored by USEPA according to a hazard ranking system that assesses the health and environmental threat posed by sites with confirmed contamination. The NPL is used by the USEPA to prioritize sites scheduled for cleanup action.

#### **Subject Property**

The subject property is not currently identified as a NPL site.

#### **Surrounding Properties / 1-Mile Radius**

No NPL sites are located within a 1-mile radius of the subject property.

#### De-Listed NPL Sites

The USEPA's De-Listed National Priorities List (NPL) was also checked for any sites on the subject property or adjoining properties which have been removed from the above data base.

#### **Subject Property**

The subject property is not currently identified as a De-Listed NPL site.

#### **Surrounding Properties / 1/2-Mile Radius**

No De-Listed NPL sites are located within a 1/2-mile radius of the subject property.

#### CERCLIS and CERCLIS NFRAP Sites

The CERCLIS (Comprehensive Environmental Response, Compensation, and Liability Index System) is a list of sites that the USEPA is investigating for an existing or potential release of hazardous substances. However, USEPA advises that the list contains only those sites that have been brought to the attention of USEPA, and therefore, it cannot claim that the list contains all

potential hazardous waste sites that may exist. CERCLIS NFRAP sites are CERCLIS Sites that may still be contaminated, however, the EPA has No Further Remedial Action Planned for these sites.

**Subject Property**

The subject property is not currently identified as a CERCLIS or CERCLIS NFRAP site.

**Surrounding Properties / 1/2-Mile Radius**

No CERCLIS or CERCLIS NFRAP sites are located within a 1/2-mile radius of the subject property.

**RCRA TSD Sites**

The RCRA TSD list is a USEPA data base which stores records and information on facilities which Treat, Store or Dispose of hazardous waste and substances.

**Subject Property**

The subject property is not currently identified as a RCRA TSD site.

**Surrounding Properties / 1-Mile Radius**

No RCRA TSD sites are located within a 1-mile radius of the subject property.

**RCRA CORRACTS Sites**

The USEPA RCRA CORRACTS is a USEPA data base which identifies hazardous waste handlers with RCRA corrective action activity.

**Subject Property**

The subject property is not currently identified as a RCRA CORRACTS site.

**Surrounding Properties / 1-Mile Radius**

No RCRA CORRACTS sites are located within a 1-mile radius of the subject property.

**RCRA Generator Sites**

The Resource Conservation and Recovery Act Index System list (RCRIS) is a federal data base maintained by the USEPA containing information regarding RCRA (Resource Conservation and Recovery Act) facilities which generate and transport hazardous waste, and facilities which treat, store or dispose such waste. Inclusion on RCRIS does not necessarily indicate contamination, but rather the potential for contamination due to the presence and handling of hazardous substances.

**Subject Property**

The subject property is not currently identified on the USEPA RCRA Generator list.

**Surrounding Properties / 1/4-Mile Radius**

No USEPA RCRA Generator sites are located within a 1/4-mile radius of the subject property.

**RCRA NLR Sites**

The USEPA RCRA NLR is a USEPA data base of facilities not currently classified by the EPA but are still included in the RCRIS database. Reasons for non-classification include:

- Failure to report in a timely manner.
- No longer in business.
- No longer in business at the listed address.
- No longer generating hazardous waste materials in quantities which require reporting.

**Subject Property**

The subject property is not currently identified on the USEPA RCRA NLR list.

**Surrounding Properties / 1/4-Mile Radius**

No RCRA NLR sites are located within a 1/4-mile radius of the subject property.

**Federal Institutional Control / Engineering Control Registries**

Institutional Controls or Engineering Controls that have been recorded in public property records due to the presence of on-site contamination or likely presence of on-site contamination due to historical activities or operations on the subject site are contained within this database.

**Subject Property**

The subject property is not currently identified within any Institutional Control or Engineering Control Registries.

**Surrounding Properties / 1/2-Mile Radius**

No Institutional Control or Engineering Control Registries sites are located within a 1/2-mile radius of the subject property.

**ERNS Sites**

The Emergency Response Notification System is a USEPA data base which stores records and information on facilities which have had reported spills or releases of oil and hazardous substances.

**Subject Property**

The subject property is not currently identified in the USEPA ERNS list.

**Surrounding Properties / 1/4-Mile Radius**

No USEPA ERNS sites are located within a 1/4-mile radius of the subject property.

**State / Tribal / Local / Regional Records Reviewed**

The following reference sources are published by the Florida Department of Environmental Protection and were reviewed by Greenfield Environmental:

- Registered Storage Tank list
- Leaking Registered Storage Tank list
- State Spills 90 list
- State/Tribal list
- Solid Waste or Landfill Facilities list
- Registered Drycleaning Facilities list
- Florida Drycleaning Solvent Cleanup Program Priority Ranking list
- Voluntary Cleanup Sites list
- Brownfield Sites list

These reports generally present information regarding industrial or commercial facilities and the presence or potential for contamination due to hazardous substances / wastes or petroleum products.

**Subject Property**

The subject site was not found on the State Registered Storage Tank list.

**Surrounding Properties / 1/4-Mile Radius**

No State Registered Storage Tank sites are located within a 1/4-mile radius of the subject property.

**Subject Property**

The subject site was not found on the Leaking State Registered Storage Tank list.

**Surrounding Properties / 1/2-Mile Radius**

No Leaking State Registered Storage Tank sites are located within a 1/2-mile radius of the subject property.

**Subject Property**

The subject site was not found on the State Spills 90 list.

**Surrounding Properties / 1/4-Mile Radius**

No State Spills 90 sites are located within a 1/4-mile radius of the subject property.

**Subject Property**

The subject site was not found on the State/Tribal Sites list.

**Surrounding Properties / 1-Mile Radius**

No State/Tribal sites are located within a 1-mile radius of the subject property.

**Subject Property**

The subject site was not found on the Solid Waste Facilities list.

**Surrounding Properties / 1/2-Mile Radius**

No Solid Waste Facilities sites are located within a 1/2-mile radius of the subject property.

**Subject Property**

The subject site was not found on the Registered Drycleaning Facilities list.

**Surrounding Properties / 1/4-Mile Radius**

No facilities were found to be on the Registered Drycleaning Facilities list within a 1/4-mile radius of property.

**Subject Property**

The subject site was not found on the Florida Drycleaning Solvent Cleanup Program Priority Ranking list.

**Surrounding Properties / 1/4-Mile Radius**

No facilities were found to be on the Florida Drycleaning Solvent Cleanup Program Priority Ranking list within a 1/4-mile radius of property.

**Subject Property**

The subject site was not found on the State Engineering Controls site list.

**Surrounding Properties / 1/2-Mile Radius**

No State Engineering Controls sites are located within a 1/2-mile radius of the subject property.

**Subject Property**

The subject site was not found on the local county Brownfield list.

**Surrounding Properties / 1/2-Mile Radius**

No Brownfield sites were found to be on the local county Brownfield list within a 1/2-mile radius of property.

**Subject Property**

The subject site was not found on the State Other sites list.

**Surrounding Properties / 1/4-Mile Radius**

No State Other sites are located within a 1/4-mile radius of the subject property.

Review of Pertinent Regulatory Files

Files were reviewed at the Florida Department of Environmental Protection (FDEP) Southwest District Office and/or the Data Management System maintained by the FDEP (OCULUS) to determine the potential threat of contamination from the facilities in closest proximity to the subject property due to the migration of hazardous materials / wastes or petroleum products in the groundwater or soil. Files reviewed revealed the following information:

**The sites listed on the FirstSearch Radius Search were either too distant from the subject site or located in a down-hydrologic gradient direction, and are therefore not believed to represent Recognized Environmental Conditions (RECs).**

5.2 Additional Environmental Record Sources

No additional records sources were discovered in the scope of this assessment.

**Abandoned Dump Site:** Greenfield Environmental discovered no evidence during the course of this Phase I ESA to indicate the presence of an abandoned dump site on or adjacent to the subject property.

5.3 Physical Setting

The elevation of the site is approximately twenty (20) feet above sea level and the groundwater flow appears to be to the west. The surface topography in the area consists of a level grade. Various surface and subsurface features, groundwater withdrawals and seasonal fluctuations in rainfall can affect groundwater depth and direction.

The N.R.C.S. National Cooperative Soil Survey (Web Soil Survey 2.0) identifies the soils in the area of the subject property as Pompano, Immokalee and Malabar fine sands. A copy of the soil map can be found in **Appendix IV**.

*Hydrology / Groundwater Characteristics*

Groundwater flow direction in the surficial aquifer generally conforms with area topographic relief. Discharge areas are generally in creeks, lagoons, intercostal waterways, bays and nearby wetlands. Groundwater recharge within the surficial aquifer occurs primarily from downward infiltration of precipitation. The water table of the surficial aquifer is typically located at depths ranging from 1 foot to 4 feet below land surface, however, the water table may be influenced by occurrences such as local rainfall, pumping, and drainage control measures implemented by the Southwest Florida Water Management District.

Based on the 15 km E of Cape Coral, Florida U.S.G.S. Quadrangle Map (photorevised 1990) as shown in **Appendix IV**, the elevation of the site is approximately 20 feet above sea level. The direction of groundwater flow in the surficial aquifer is most likely to the west, based on the U.S.G.S. Quadrangle Map.

5.4 / 5.5 Historical Use Information on the Subject Property / Adjoining Properties

Aerial Photograph Review

Aerial photographs were examined for the purpose of determining whether the property and adjacent properties have been used for industrial or landfill purposes, if any obvious detrimental uses of the subject property could be ascertained and to observe development trends in the area. Aerials dated 1998, 2000, 2001, 2002, 2005, 2006, 2007 and 2008 were available for review at the Lee County Property Appraiser Aerial website. A copy of the 2008 aerial photograph is provided in **Appendix IV** of this report.

- |            |   |
|------------|---|
| 1998-2002: | The subject property appears to be vacant farmland in the 1998 to 2002 aerial photographs. Several small structures appear adjacent to the east of the subject site in these aerial photographs. The largest visible structure still exists at the site as the church's maintenance garage. All adjacent properties appear as vacant or residential lots. |
| 2005:      | The church structure and large retention pond east of the subject site first appears in the 2005 aerial photograph. The subject site appears as a vacant lot.   |
| 2006-2008: | The Memorial Gardens to the north of the subject site first appear in the 2006 aerial photograph. The subject site and all surrounding properties appear much as they did in the 2008 aerial photograph. No suspect subject site or adjacent land uses were viewed in any of the aerial photographs reviewed.   |

After close examination of all the aerials listed above, it was concluded that there is no evidence of dumping and or landfill activity associated with the subject property or adjacent properties in the vicinity. The subject site appears to have been vacant land as early as 1998.

Sanborn Fire-Insurance Map Review

An extensive on-line collection of Sanborn Maps is available through the Florida Public Library System. Sanborn Fire Insurance Maps were used by insurance companies to determine potential fire hazards for specific buildings. This was accomplished by color coding building construction, labeling automatic sprinkler systems, fire hydrants, and gas tanks as well as facilities that may contain other flammable liquids.

This research revealed that no Sanborn maps were available for the subject property.

The above historical resource was researched and indicated that the subject site was not included in coverage for any Sanborn Maps; this can attributed to a Data Gap. The environmental significance of this Data Gap is considered to be minimal and not indicative of a potential release or threatened release.

Historical City Directory Review

Greenfield Environmental reviewed historical Polk County/City Directories (since 1977) at the Lee County Public Library located in Ft. Myers, Florida. Address listings for the subject site were as follows:

1977-2008: In the 1977 city directory, Palomino Lane first appears, but contains only 4-digit listings. The first 5-digit listings for Palomino Lane appear in the 1987 city directory. The first listing for the subject site appears in the 2005 directory, as the Blessed Pope John 23<sup>rd</sup> Church. No listings for the subject site were discovered prior to the 2005 directory. The surrounding area consisted of residential listings in the 1977 to 2008 city directories. No suspect environmental listings were viewed for the subject site or adjacent properties.

## 6.0 SITE RECONNAISSANCE

### 6.1 Methodology and Limiting Conditions

The site inspection and reconnaissance was conducted on May 20, 2009 by Environmental Professional (EP) Nick Eilerman. The EP traversed all readily accessible portions of the subject property. It is important to note that all but an exhaustive investigation might fail to locate buried, covered over or localized surficial events of hazardous materials or wastes on-site that are not reasonably visible or suspected at the ground surface. The client should realize that the subject property, which in our opinion, did not exhibit evidence that toxic or hazardous wastes were at the ground surface during our site inspection and field work, except as qualified herein, could later be impacted due to natural phenomena, human intervention, on-site pollution sources or contamination due to adjacent properties. These occurrences are beyond our control. Greenfield Environmental assumes that there are no hidden or unapparent environmental conditions of the site, subsoil, groundwater, structures or surroundings which would have an adverse effect on the subject property whether the source is on-site, adjacent properties, or properties in the nearby surrounding. This purpose of this Phase I ESA was not to provide an operational audit of any businesses at the site, if any, which would determine their compliance with regulatory requirements that may affect them. Greenfield Environmental or its representatives have conducted no off-site tests or evaluations of materials or substances found on the site for the purpose of assessing the presence of environmental Conditions not readily apparent during our visual observations made during the site visit. Information, estimates, and opinions furnished to Greenfield Environmental and its representatives, and contained in this report, were obtained from sources that are considered and assumed to be reliable, and believed to be true and correct. Greenfield Environmental and its representatives assumes no responsibility for any inaccuracies in such items which may be revealed as a result of subsequent action, either by Greenfield Environmental or others. These occurrences are beyond our control.

### 6.2 / 6.3 / 6.4 General Site Setting / Interior Observations / Exterior Observations

#### On-Site Operations and Activities

Please refer to Section 3.3.

#### Underground/Aboveground Petroleum Storage Tanks

No regulated petroleum Aboveground or Underground Storage Tanks (USTs) were observed on the subject property, and no registrations for petroleum USTs or ASTs were discovered during this ESA. In addition, no evidence of fill ports, vent pipes or other fuel tank components were readily observed during the site inspection.

#### Hazardous Substance or Petroleum Product Use, Storage and Disposal Practices

No hazardous substances or petroleum products are known to be currently used on the subject property.

#### Domestic Solid or Liquid Waste Disposal Practices

No solid or liquid waste is currently being generated at the subject site.

Odors

No chemical, petroleum or any other foul odors were physically observed or noted during the site inspection.

Pools Of Liquid

No standing pools of liquid, (other than water), were physically observed or noted during the site inspection.

Limited Polychlorinated Biphenyls (PCBs) Survey

Our representative conducted a limited site survey for the presence of PCB-containing or PCB-contaminated equipment consisting of visual observations for the presence of transformers, capacitors, and hydraulic equipment. Dielectric fluid and hydraulic oils containing PCBs was widely used in such equipment until 1979 when the U.S. EPA restricted such use. It is thought that most PCB production ceased around 1972. Many utilities, have since acted to replace PCB-containing and PCB-contaminated transformers and capacitors.

No transformers, capacitors or hydraulic equipment (elevators, in-ground lifts, etc.) were observed on-site by our representative during the limited PCB-survey.

No capacitors or hydraulic equipment (elevators, in-ground lifts, etc.) were observed on-site by our representative during the limited PCB-survey.

Impacted Soil or Distressed Vegetation

The subject property and all readily accessible areas of the subject site were traversed by a representative from Greenfield Environmental. Soils and vegetation on the subject property and peripheral areas were observed for visual and olfactory signs of degradation by hazardous substances and or petroleum products. No evidence of soil and vegetative distress or degradation was observed by the representative during the site inspection. No evidence of waste dumping, such as stockpiled debris, mounds, or depressions were observed on the subject property.

Drains / Sumps

No evidence of drains or sumps were observed by the representative during the site inspection.

Stained Concrete or Asphalt

No evidence of significant stained asphalt or concrete was observed by the representative during the site inspection.

## 7.0 INTERVIEWS

As part of this Phase I ESA, Greenfield Environmental interviewed several individuals in order to collect additional information concerning historical and present uses of the subject property.

### 7.1 Interview with Owner

Pursuant to ASTM E 1527-05, user supplied information in the form of a User Questionnaire, was forwarded to Greenfield Environmental. **This questionnaire can be found in Appendix VI.** The questionnaire was completed by Reverend Robert Tabbert, and did not reveal any issues that would indicate Recognized Environmental Conditions (REC's). The user has not disclosed any specialized knowledge pertaining to the subject property or surrounding areas or properties that might be material to identifying any Recognized Environmental Conditions in connection to the subject site.

### 7.2 Interview with Site Manager

None.

### 7.3 Interview with Occupants

None.

### 7.4 Interview with Local Government Officials

See Section 5.1.

### 7.5 Interview with Others

See Section 4.3.

### 8.0 FINDINGS

Based on the standardized research methods and resultant information contained within this Phase I Environmental Site Assessment, Greenfield Environmental has identified the following Recognized Environmental Conditions (RECs) in accordance with the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312) and in compliance with the American Society for Testing and Materials (ASTM) Practice E-1527-05, Sections 12.5, 12.6 and 12.8. An REC being defined by the AAI standard as an identified conditions indicative of releases or threatened releases of hazardous substances, and in the case of inquiries conducted for persons identified in §312.1(b)(2), conditions indicative of releases and threatened releases of pollutants, contaminants, petroleum and petroleum products, and controlled substances (as defined in 21 U.S.C. 802) on, at, in, or to the subject property.

#### POTENTIAL CONTAMINATION DUE TO SOURCES LOCATED ON THE SUBJECT PROPERTY:

Hazardous substance contamination: **No Recognized Environmental Conditions Identified**  
Petroleum product contamination: **No Recognized Environmental Conditions Identified**

#### POTENTIAL CONTAMINATION DUE TO SOURCES LOCATED ON ADJACENT PROPERTIES:

Hazardous substance contamination: **No Recognized Environmental Conditions Identified**  
Petroleum product contamination: **No Recognized Environmental Conditions Identified**

#### POTENTIAL CONTAMINATION DUE TO SOURCES LOCATED WITHIN ½-MILE RADIUS:

Hazardous substance contamination: **No Recognized Environmental Conditions Identified**  
Petroleum product contamination: **No Recognized Environmental Conditions Identified**

### FURTHER DISCUSSION

No de minimus conditions with respect to the subject property were discovered during this Phase I ESA. These observances are not considered to be Recognized Environmental Conditions as defined by the EPA's AAI Standard.

### 9.0 OPINIONS

Based upon the REC's identified within Section 1.0 of this report, Greenfield Environmental recommends that additional investigation not be conducted at the subject site.

### 10.0 / 11.0 CONCLUSIONS / DEVIATIONS

#### CONCLUSIONS

Greenfield Environmental has performed a Phase I Environmental Site Assessment in conformance with the scope and limitations of ASTM Practice I 1527 of (Vacant Property, Blessed Pope John XXIII Church Site located at 13060 Palomino Lane in Ft. Myers, Florida), the property, and exceptions to or deletions from this practice are described in Section 11.0 of this report. This assessment has revealed no evidence of Recognized Environmental Conditions (REC's) in connection with the property.

#### DEVIATIONS

No deviations from the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312) and the American Society for Testing and Materials (ASTM) Practice E were made during this Phase I ESA.

## 12.0 ADDITIONAL SERVICES

The following non-scope considerations were not performed as part of this Phase I ESA, and are not requirements of the EPA's AAI Standard or the ASTM E 1527-05 Practice; Asbestos Containing Materials (ACM), Radon, Lead-Based Paint, Lead In Drinking Water, Wetlands, Regulatory Compliance, Cultural And Historic Resources, Industrial Hygiene, Health & Safety, Ecological Resources, Endangered Species, Indoor Air Quality, Biological Agents and Mold.

The client may wish to assess the above issues in connection with a commercial real estate transaction. No implication is intended as to the relative importance of inquiry into such Non-Scope Considerations, and this list is not intended to be all inclusive.

### 13.0 REFERENCES & DEFINITIONS

#### References

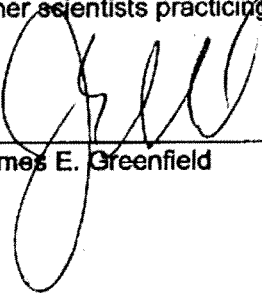
- The Natural Resources Conservation Service (N.R.C.S.) National Cooperative Soil Survey (Web Soil Survey 2.0) available at <<http://websoilsurvey.nrcs.usda.gov/app/>>
- U.S. Geological Survey (USGS), 15 km E of Cape Coral, Florida Quadrangle, 7.5 minute series topographic map, photorevised 1990
- Aerials dated 1998, 2000, 2001, 2002, 2005, 2006, 2007 and 2008 were available for review at the Lee County Property Appraiser Aerial website
- Polk Historical City Directories for Plant City: From 1977 until 2008
- Personal Interviews: Reverend Robert Tabbert of Blessed Pope John XXIII Church
- Lee County Property Appraiser website
- Rand McNally Online Maps
- NPL list for properties within a 1-mile radius (EPA)
- CERCLIS list for properties within a 1/2-mile radius (EPA)
- RCRA TSD list for properties within a 1-mile radius (EPA)
- RCRA CORRACTS list for properties within a 1-mile radius (EPA)
- RCRA Generator list for subject property and adjoining properties (EPA)
- ERNS list for subject property (EPA)
- Registered Storage Tank Listings for properties within a 1/8-mile radius (FDEP)
- Leaking Underground Storage Tank list for properties within a 1/2-mile radius (FDEP)
- State of Florida Hazardous Waste sites list for properties within a 1-mile radius (FDEP)
- State Landfill list for properties within a 1/2-mile radius (FDEP)
- Data Management System maintained by the FDEP (OCULUS)

Definitions:

- **Adjacent Property** includes those sites separated from the subject property by an easement such as a street, highway, railroad, etc., which would otherwise be immediately adjoining the subject site.
- **Capacitor** - a device for accumulating and holding a charge of electricity and consisting of conducting surfaces separated by a dielectric (40 CFR 761.3); may contain a dielectric that contains PCB's.
- **Contamination** means a non-permitted release of a hazardous substance, petroleum substance or product or polychlorinated biphenyl in sufficient quantity to cause damage to natural resources.
- **Hazardous Substance** means those substances as defined by the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA), 42 U.S.C. 9601 (14), and includes any material that is toxic, flammable, explosive, or corrosive as these terms are defined by CERCLA. Excluded from this definition are petroleum substances or products as defined below.
- **Hazardous Waste** defined in RCRA (Section 1004(5)) as a solid waste, or a combination of solid wastes, which because of its quantity concentration, or physical, chemical, or infectious characteristics may (A) cause, or significantly contribute to an increase in mortality or an increase in serious, irreversible, or incapacitating reversible illness; or (B) pose a substantial present or potential hazard to human health or the environment when improperly treated, stored, transported, or disposed of, or otherwise managed.
- **Not Observed** means no visual or olfactory evidence of said contamination was noted during the site inspection.
- **Not Discovered** means no information regarding said contamination was obtained from persons interviewed and no information was discovered in the Regulatory records that were reviewed.
- **Non-PCB Containing** means that the dielectric fluid in the electrical unit contains less than 50 ppm of PCB's.
- **Poly-Chlorinated Biphenyl's (PCB's)** - a mixture of compounds composed of the biphenyl molecule which has been chlorinated to varying degrees or any combination of substances which contains such substances (40 CFR 761.3). A suspected human carcinogen.
- **PCB Contaminated** means that the dielectric fluid in the electrical unit contains between 50 to 499 ppm of PCB's.
- **PCB Transformer** means that the dielectric fluid in the electrical unit contains over 500 ppm of PCB's.
- **Petroleum Substance or Product** means any material containing refined or crude oil, or any fraction thereof, and includes natural gas, natural gas liquids, liquefied natural gas, or synthetic gas usable for fuel, or mixtures of natural gas and such synthetic gas. Hazardous substances as defined above are excluded.
- **Release** means such occurrences as defined by CERCLA, 42 U.S.C. 9601 (10), and includes any intentional or accidental discharging, spilling, leaking, pumping, pouring, emitting, injecting, escaping, leaching, dumping or disposing into the environment.
- **Transformer** - devices that change (transform) one potential difference (voltage) to another. Typically transformers contain a dielectric fluid that has the potential to contain PCB's if the unit was manufactured before 1979; however, it is thought that most PCB production was ceased by 1972.
- **EPA** means the Environmental Protection Agency
- **FDEP** means the Florida Department of Environmental Protection

#### 14.0 SIGNATURES OF ENVIRONMENTAL PROFESSIONALS (EP'S)

The discussions and conclusions contained in this Phase I ESA report have been reviewed by James E. Greenfield with Greenfield Environmental. This Phase I ESA was performed under the direct supervision of one or more of the Environmental Professionals (EP's) listed below and is found to conform to standard practices pursuant to the 2005 EPA's Final All Appropriate Inquiry (AAI) Standard (40 CFR 312) and in compliance with the American Society for Testing and Materials (ASTM) Practice E-1527-05. The professional services discussed herein have been performed using that degree of care and skill ordinarily exercised under similar circumstances by other scientists practicing in this field.

  
\_\_\_\_\_  
James E. Greenfield

6-15-09  
Date

  
\_\_\_\_\_  
Nick Eilerman

6/15/09  
Date

### 15.0 QUALIFICATIONS OF ENVIRONMENTAL PROFESSIONALS (EP'S)

"I declare that, to the best of my professional knowledge and belief, I meet the definition of *Environmental professional* as defined in Sec. 312.10 of 40 CFR 312. I have the specific qualifications based education, training, and experience to assess a *property* of the nature, history, and setting of the *subject property*. I have developed and performed the all appropriate inquiries in conformance with the standards and practices set forth in 40 CFR Part 312."

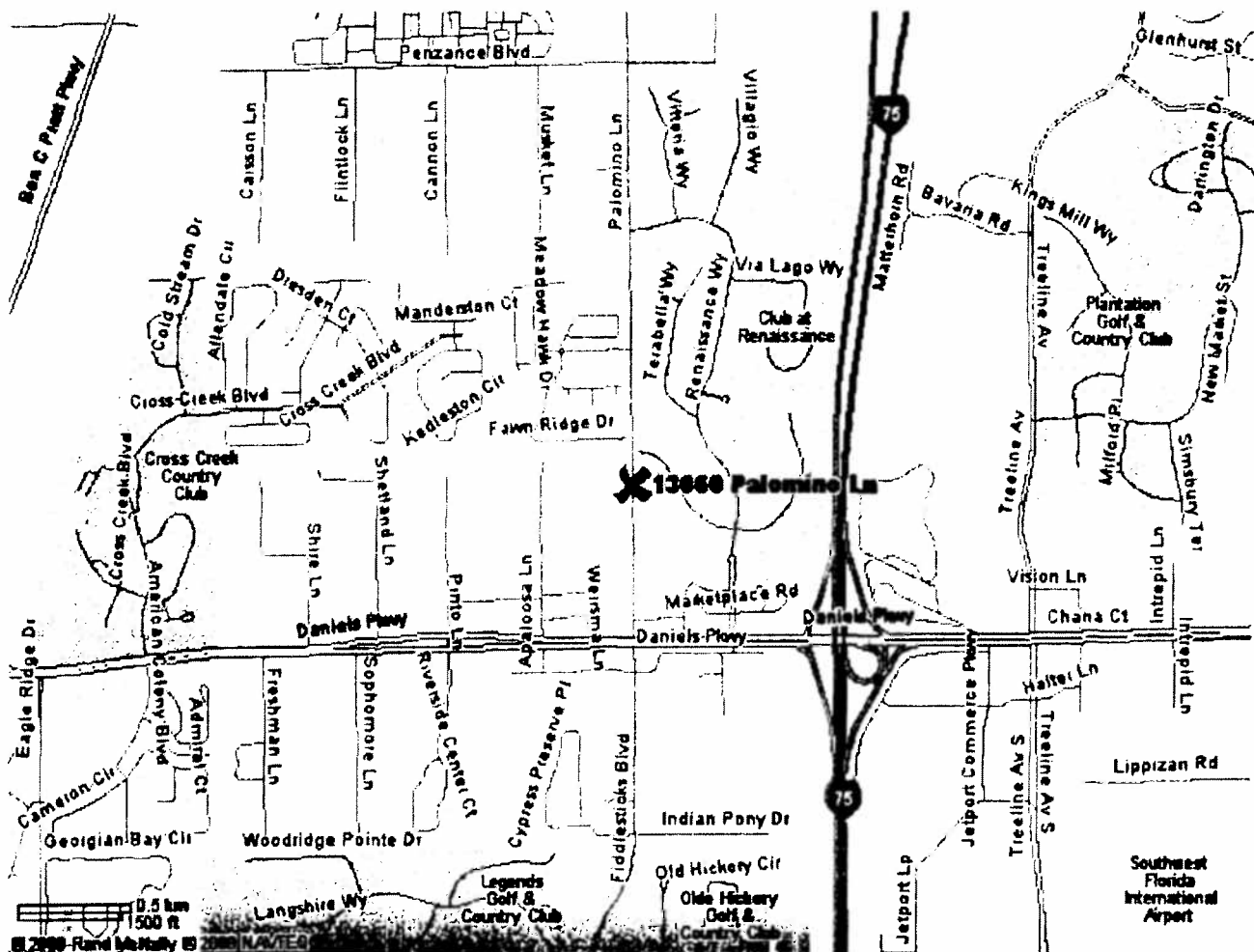
#### MR. JAMES E. GREENFIELD - PRINCIPAL


Mr. Greenfield holds a Bachelor of Arts degree in Biology from the University of South Florida. Mr. Greenfield has environmental-related experience in assessing the risks associated with real-property transactions since 1989.

#### MR. NICK EILERMAN - PROJECT MANAGER

Mr. Eilerman holds a Bachelor of Science degree in Environmental Science & Policy from the University of South Florida- St. Petersburg. Mr. Eilerman has environmental-related work experience since 2005 and experience in assessing the risks associated with real-property transactions since 2006.

**APPENDIX I**  
**SITE VICINITY MAP**



<b>Source:</b> Rand McNally Online Maps	 NORTH		<b>VICINITY SITE MAP</b> Vacant Property Blessed Pope John XXIII Church Site 13060 Palomino Lane Ft. Myers, Florida	
<b>Client:</b> Diocese of Venice	<b>Project Number:</b> 1796-0300	<b>Project Manager:</b> Nick Eilerman	Greenfield Environmental, Inc. 432 3 <sup>rd</sup> Street North St. Petersburg, Florida 33701	
	<b>Scale:</b> NTS	<b>County:</b> Lee		

**APPENDIX II**

**SITE PLAN**

Residential

Apalooosa Lane

Residential

Church Memorial Gardens

Parking Lot

Church

VACANT LOT

Retention Pond

Gravel Road

Church Maintenance Shed

Palomino Lane

Residential

Legend: --- Subject Site



Date Drawn: 06/01/09

Project No: 1796-0300

Proj Mgr: N. Eilerman

Greenfield Environmental, Inc.  
432 3rd Street North  
St. Petersburg, Florida 33701

Scale: NTS

Drawn By: N. Eilerman

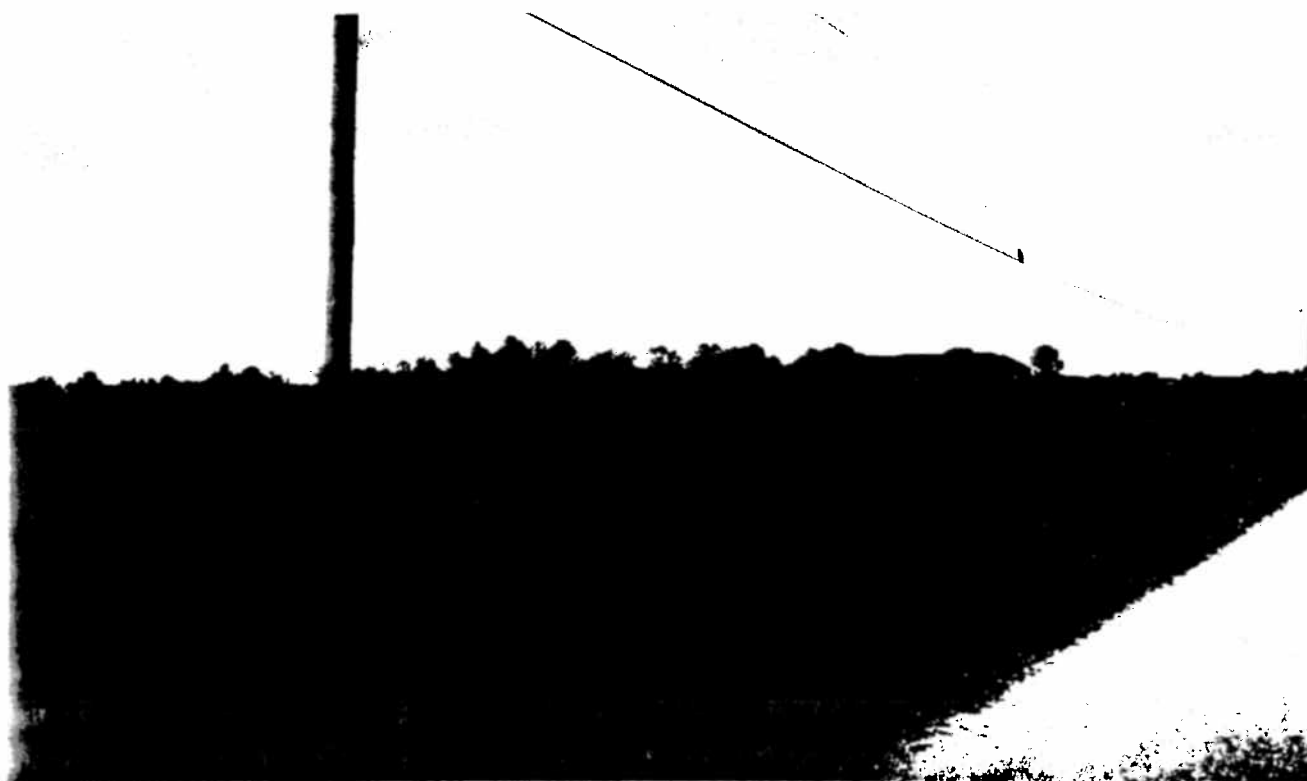
County: Lee

Client: Diocese of Venice

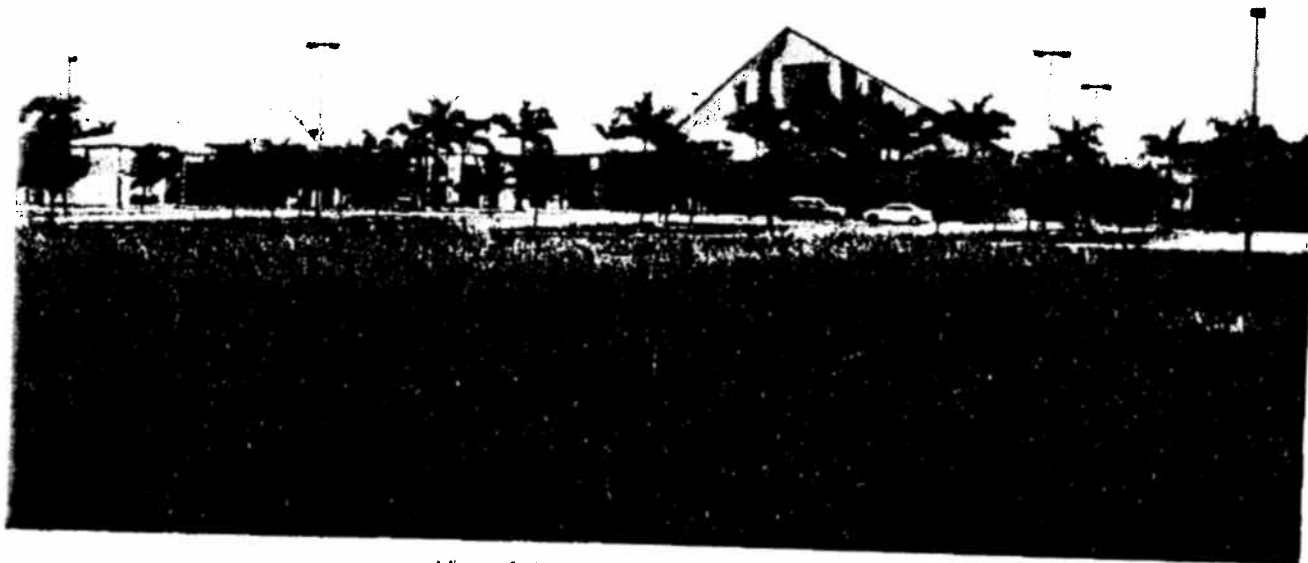
**APPENDIX III**  
**SITE PHOTOGRAPHS**



View of subject site facing northeast. Church and maintenance shed are visible, adjacent to subject site.



View of subject site facing southeast.



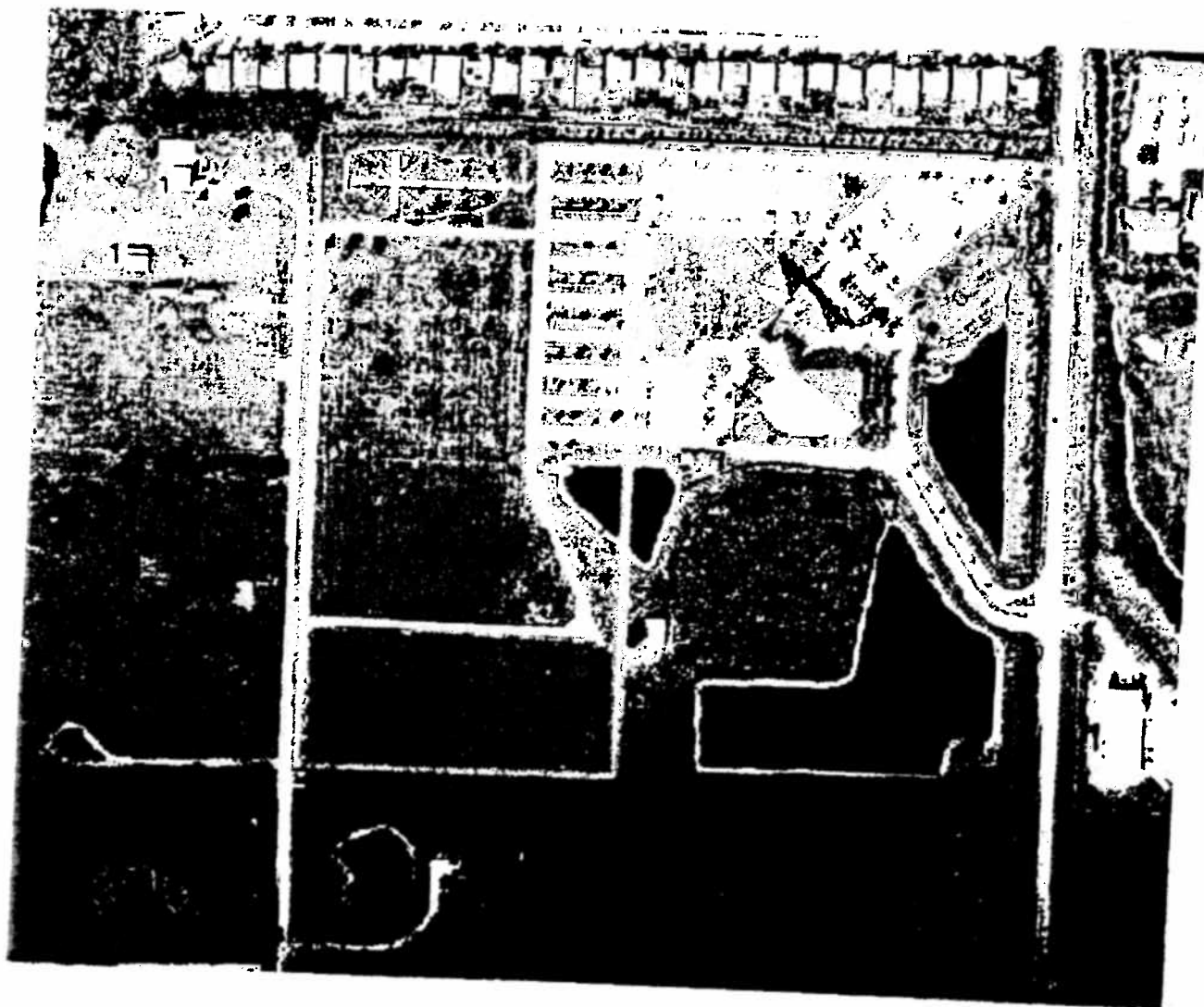
View of church, northeast of subject site.




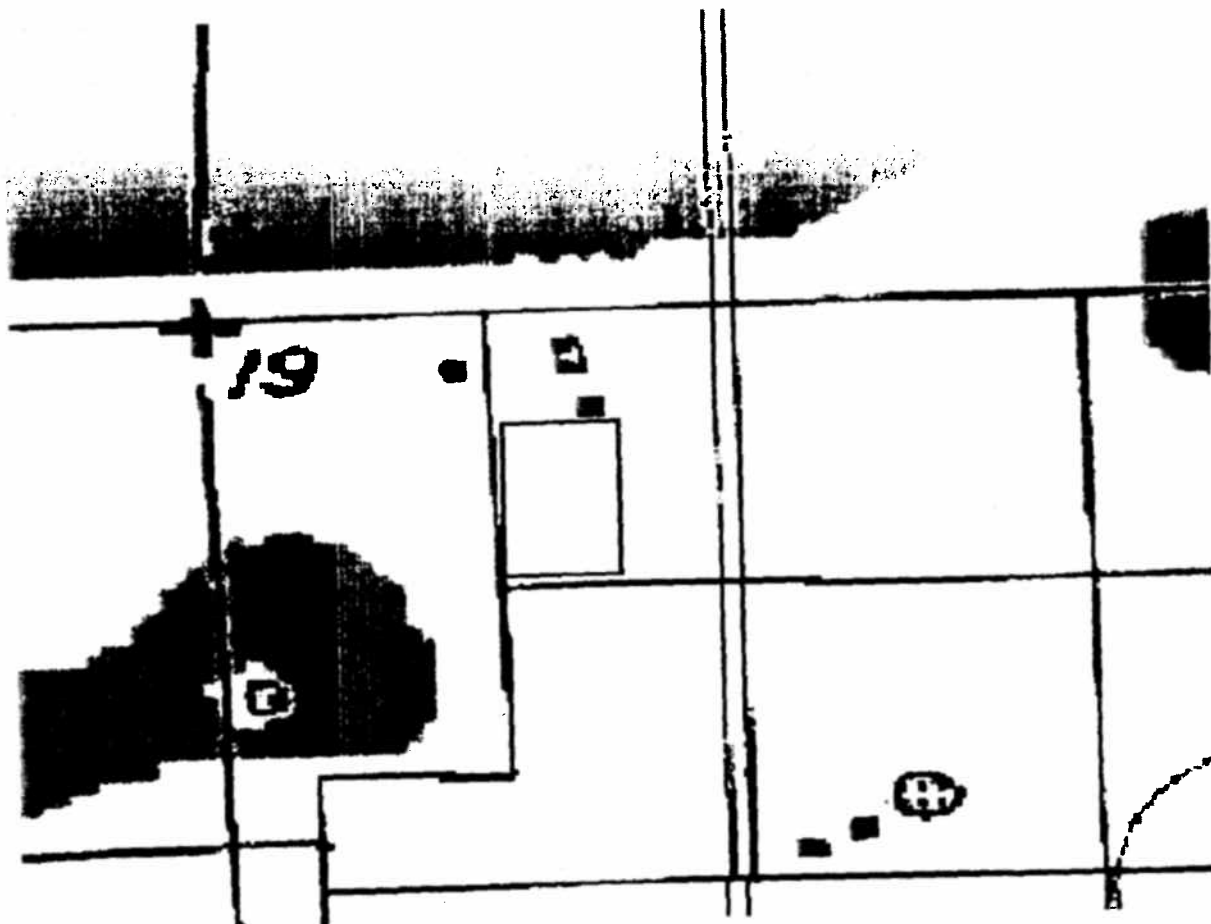
View of maintenance shed, east of subject site.

**APPENDIX IV**

**AERIAL PHOTOGRAPH  
USGS QUADRANGLE MAP  
MUNICIPAL INFORMATION  
NRCS SOIL MAP  
ENVIRONMENTAL LIEN DOCUMENTATION**



<b>Source:</b> Lee County Property Appraiser Aerial Website	 NORTH		<b>2008 AERIAL PHOTOGRAPH</b> Vacant Property Blessed Pope John XXIII Church Site 13060 Palomino Lane Ft. Myers, Florida	
<b>Client:</b> Diocese of Venice	Project Number: 1796-0300	Project Manger: Nick Ellerman	Greenfield Environmental, Inc. 432 3 <sup>rd</sup> Street North St. Petersburg, Florida 33701	
	Scale- NTS	County: Lee		



Source:  
USGS 15 km E of Cape Coral,  
FL Quadrangle



NORTH

**USGS TOPOGRAPHY MAP**

Vacant Property  
Blessed Pope John XXIII Church Site  
13060 Palomino Lane  
FL Myers, Florida

Client:  
Diocese of Venice

Project Number: 1796-0300

Scale- NTS

Project Manager:  
Nick Eilerman

County: Lee

Greenfield Environmental, Inc.  
432 3<sup>rd</sup> Street North  
St. Petersburg, Florida 33701

## LEE COUNTY PROPERTY APPRAISER

PROPERTY DATA FOR PARCEL 22-45-25-00-00001.0100  
TAX YEAR 2008


Parcel data is available for the following tax years:

[ 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 ]

[ [Next Lower Parcel Number](#) | [Next Higher Parcel Number](#) | [Display Building Permits on this Parcel](#) | [Display Tangible Accounts on this Parcel](#) | [Display Tax Bills on this Parcel](#) | [Tax Estimator](#) ]

OWNERSHIP, LEGAL, SALES AND DISTRICT DATA ARE FROM THE CURRENT DATABASE. LAND, BUILDING, VALUE AND EXEMPTION DATA ARE FROM THE 2006 ROLL.

## PROPERTY DETAILS

<b>OWNER OF RECORD</b> DEWANE FRANK J DIOCESE OF VENICE PO BOX 2006 VENICE FL 34284  <b>SITE ADDRESS</b> 13060 PALOMINO LN FORT MYERS FL 33912  <b>LEGAL DESCRIPTION</b> W 1/2 OF NW 1/4 OF NW 1/4 OF SEC 22 + E 1/2 OF NE 1/4 OF NE 1/4 OF SEC 21	<b>[ VIEWER ] TAX MAP [ PRINT ]</b>   <b>[ PICTOMETRY AERIAL VIEWER ]</b>
---	---

<b>TAXING DISTRICT</b>	<b>DOR CODE</b>
047 - SOUTH TRAIL FIRE	71 - CHURCHES, TEMPLES

PROPERTY VALUES (TAX ROLL 2008)		EXEMPTIONS		ATTRIBUTES	
<b>[ HISTORY CHART ]</b>					
JUST	12,888,650	HOMESTEAD	0	LAND UNITS	
ASSESSED	12,888,650	WIDOW	0	OF	MIXED USE
ASSESSED SOH	12,888,650	WIDOWER	0	MEASURE**	
TAXABLE	0	DISABILITY	0	TOTAL	
BUILDING	4,220,700	WHOLLY	12,888,650	NUMBER OF	1,572,520.60
BUILDING	122,340	AGRICULTURE	0	LAND UNITS	
FEATURES				FRONTAGE	0
LAND	8,667,950			DEPTH	0
				BEDROOMS	0
				BATHROOMS	56

LAND FEATURES	804,190	INCL. IN LAND VALUE.
SOH DIFFERENCE		0

TOTAL BUILDING SqFT	42,101
1ST YEAR BUILDING ON TAX ROLL	0
HISTORIC DISTRICT	No
** MULTIPLE LAND LINES - SEE APPRAISAL DETAIL	

## SALES/TRANSACTIONS

SALE PRICE	DATE	OR NUMBER	TYPE	TRANSACTION DETAILS DESCRIPTION	VACANT / IMPROVED
100	1/29/2007	<u>2007000047666</u>	04	Disqualified (Multiple STRAP # - 01,03,04,07) There are 78 additional parcel(s) with this document (may have been split after the transaction date)... <u>14-43-20-01-00006.0060, 17-44-22-00- 00014.0000, 26-45-22-00-00001.0010, 27-45-22-00-00001.0010, 21-46-22-T3- 00002.0010, 28-46-22-T2-00006.0010, 30-43-23-C2-00008.0000, 02-44-23-C1- 02644.0000, 27-44-23-C4-04395.0030, 28-44-23-C1-00003.0050, 28-44-23-C1- 06001.0160, 28-44-23-C1-06001.0220...</u> <i>Remaining parcels not listed.</i>	I
368,000	6/1/1999	<u>3127/3288</u>	04	Disqualified (Multiple STRAP # - 01,03,04,07)	V
100	2/26/1998	<u>2930/3186</u>	01	Disqualified (Doc Stamp .70 / SP less th \$100 / Other Disq)	V
99,200	3/1/1990	<u>2135/2841</u>	01	Disqualified (Doc Stamp .70 / SP less th \$100 / Other Disq)	V
217,000	4/1/1986	<u>1840/2802</u>	02	Qualified (Multiple STRAP # / 06-09I)	V

## SOLID WASTE (GARBAGE) ROLL DATA

SOLID WASTE DISTRICT	ROLL TYPE	CATEGORY	UNIT/AREA	TAX AMOUNT
003 - Service Area 3	C - Commercial Category	B	37075	645.14
COLLECTION DAYS				

**GARBAGE**  
Friday

**RECYCLING**  
Friday

**HORTICULTURE**  
Thursday

### ELEVATION INFORMATION

STORM SURGE CATEGORY	RATE CODE	COMMUNITY	PANEL	VERSION	DATE
4/5	X	125124	0445	F	8/28/2008

[Hide]

### APPRAISAL DETAILS

#### LAND

##### LAND TRACTS

USE CODE	USE CODE DESC	NUMBER OF UNITS	UNIT OF MEASURE
7100	Church	1,572,516.00	Square Feet
9520	Lake	3.60	Acres
9925	Acreage, Buffer - Conservation, Water Retention	1.00	Units

##### LAND FEATURES

DESCRIPTION	UNITS
BLACK TOP - IMPROVED	225,255.00
FENCE - CHAIN LINK - 10 FOOT	200.00
WALL - DECORATIVE - C.B.S.	5,280.00

#### BUILDING 1 OF 2

##### BUILDING CHARACTERISTICS

IMPROVEMENT TYPE	BEDROOMS	BATHROOMS
91 - church	0	56
MODEL TYPE	STORIES	
4 - commercial	1	
ORIGINAL YEAR BUILT	EFFECTIVE YEAR BUILT FOR ASSESSMENT PURPOSES	
2005	2005	

##### BUILDING SUBAREAS

DESCRIPTION	AREA (SQFT)
FINISHED CARPORT (FCP)	1,513

FINISHED OPEN PORCH (FOP)	240
FINISHED OPEN PORCH (FOP)	176
FINISHED OPEN PORCH (FOP)	61
FINISHED OPEN PORCH (FOP)	608
FINISHED OPEN PORCH (FOP)	61
UNFINISHED OPEN PORCH (UOP)	297
FINISHED OPEN PORCH (FOP)	172
FINISHED OPEN PORCH (FOP)	2,067
UNFINISHED OPEN PORCH (UOP)	136
FINISHED OPEN PORCH (FOP)	864
FINISHED OPEN PORCH (FOP)	619
UNFINISHED OPEN PORCH (UOP)	128
UNFINISHED OPEN PORCH (UOP)	64
UNFINISHED OPEN PORCH (UOP)	18
BASE (BAS)	30,635
AVERAGE OFFICE (AOF)	2,650
FINISHED OPEN PORCH (FOP)	64

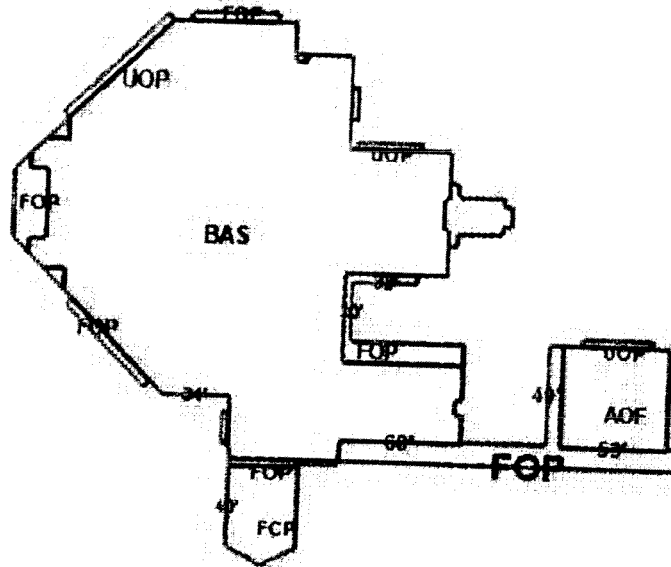
**BUILDING FEATURES**

DESCRIPTION	UNITS
SPRINKLER SYSTEM (INTERIOR)	38,616.00

**BUILDING FRONT PHOTO**

Photo Date: March of 2008

**BUILDING FOOTPRINT**



## BUILDING 2 OF 2

### BUILDING CHARACTERISTICS

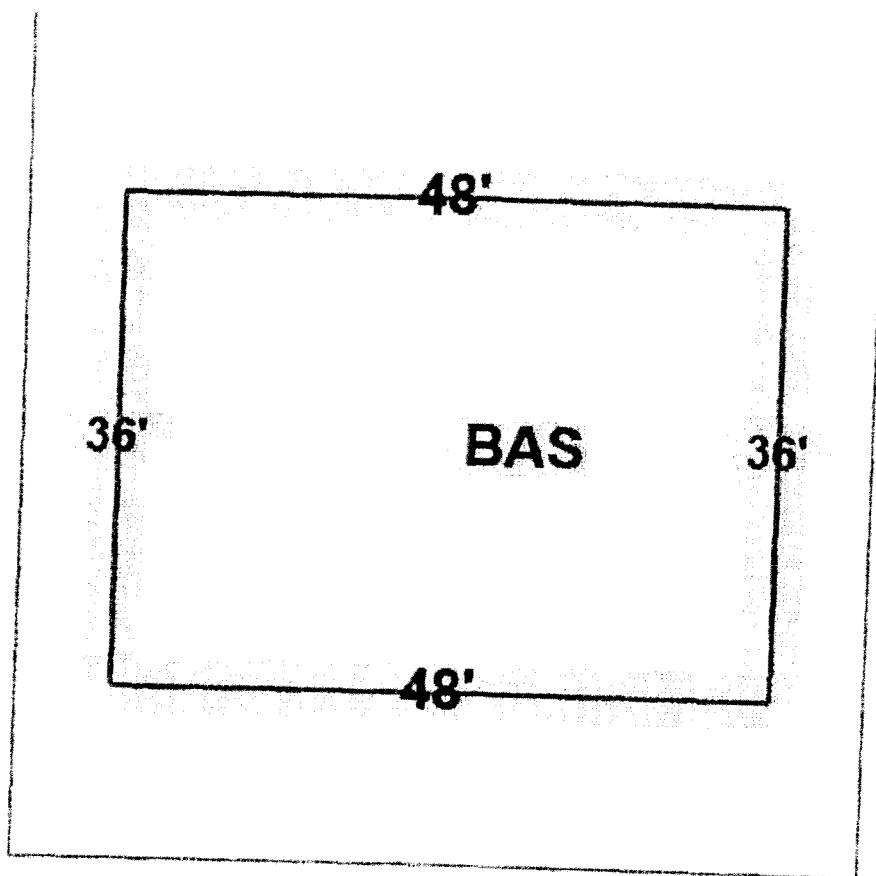
IMPROVEMENT TYPE	BEDROOMS	BATHROOMS
65 - garage	0	0
MODEL TYPE	STORIES	
6 - warehouse/industrial	1	
ORIGINAL YEAR BUILT	EFFECTIVE YEAR BUILT FOR ASSESSMENT PURPOSES	
1980	2005	

### BUILDING SUBAREAS

DESCRIPTION	AREA (SQFT)
BASE (BAS)	1,728

### BUILDING FEATURES

DESCRIPTION	UNITS
BUILDING FRONT PHOTO	
No Photo Available	
BUILDING FOOTPRINT	



TRIM (proposed tax) Notices are available for the following tax years:  
[ 1997 | 1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 ]

[ [Next Lower Parcel Number](#) | [Next Higher Parcel Number](#) ]

[ [New Query](#) | [Parcel Queries Page](#) | [Lee PA Home](#) ]

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This site is best viewed with [Microsoft Internet Explorer 5.5+](#) or [Netscape Navigator 6.0+](#).  
Page was last modified Thursday, April 16, 2009 4:02:30 PM.

Law Offices of  
DiVito & Higham, P. A.

JOHN J. DIVITO (1928-2006)  
FREDERICK A. HIGHAM, JR.  
JOSEPH A. DIVITO  
JOHN D. PIERCE

4514 CENTRAL AVENUE  
ST. PETERSBURG, FLORIDA 33711-1041  
(727) 321-1201  
FAX (727) 321-5181

May 4, 2009

Mr. James D. Branson  
Multifamily HUB Director  
Charles Bennett Federal Building  
U.S. Dept. of Housing and Urban Development  
400 West Bay Street, Suite 1015  
Jacksonville, FL 32202-5121

RE: Capital Advance Grant Application  
Sponsor: Diocese of Venice  
Owner: (Corporation to be formed-Pope John XXIII)  
Property: 13060 Palomino Lane  
Ft. Myers, Lee County, FL

Dear Mr. Branson:

This letter shall serve as a limited opinion of title for the above-referenced project. I hereby submit a copy of Attorneys' Title Insurance Fund, Inc.'s Certificate No. 18-2009-1629 for the above-reference property prepared on the 14<sup>th</sup> day of April, 2009, confirming title is in the name of Frank J. Dewane, As Bishop of the Diocese of Venice, a Corporation Sole. I have reviewed the items shown as exceptions, and do hereby confirm that the site is free of any reverters which could adversely affect the use of the site for the proposed project for the 40-year Capital Advance period under HUD's regulations and requirements.

In the event of the proposed project being selected for a Capital Advance Grant, a title insurance commitment and/or title policy insuring the property will be issued consistent with the terms of the Title Certificate, subject to matters of record in the Public Records of Lee County, Florida subsequent to the Effective Date of the Title Certificate enclosed herewith.

Very truly yours,

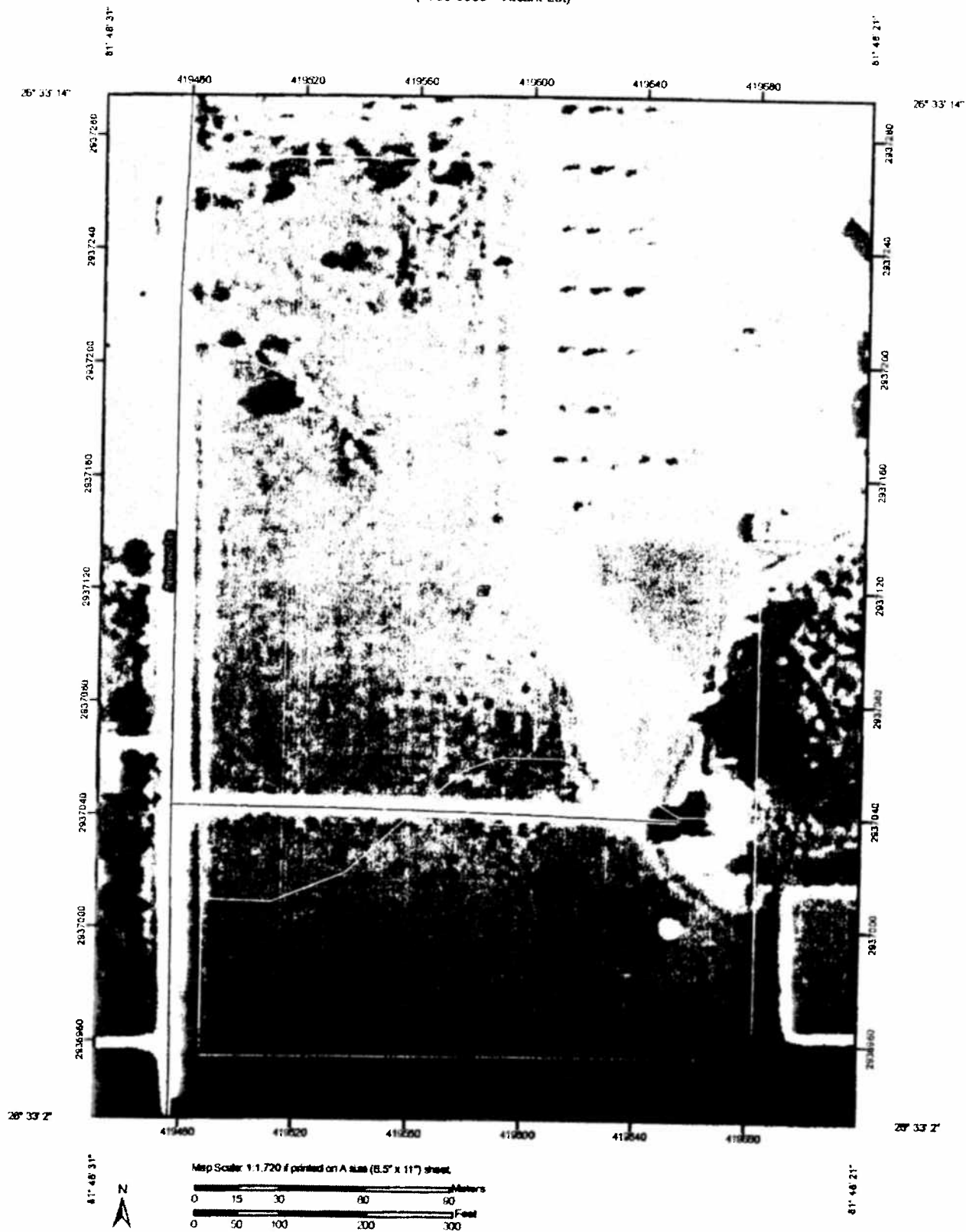
DIVITO & HIGHAM, P.A.

  
Joseph A. DiVito

Enclosures

cc: Dr. Volodymyr Smeryk, Chancellor  
Mr. John Hazelroth, Consultant

Soil Map-- Lee County, Florida  
(1796-0300 - Vacant Lot)



## MAP LEGEND

Area of Interest (AOI)	Very Stony Spot
Area of Interest (AOI)	Wet Spot
Soils	Other
Soil Map Units	Special Line Features
Special Point Features	Gully
Blowout	Short Steep Slope
Borrow Pit	Other
Clay Spot	Political Features
Closed Depression	Cities
Gravel Pit	Water Features
Gravelly Spot	Oceans
Landfill	Streams and Canals
Lava Flow	Transportation
Marsh or swamp	Rails
Mine or Quarry	Interstate Highways
Miscellaneous Water	US Routes
Perennial Water	Major Roads
Rock Outcrop	Local Roads
Saline Spot	
Sandy Spot	
Severely Eroded Spot	
Sinkhole	
Slide or Slip	
Sodic Spot	
Spot Area	
Stony Spot	

## MAP INFORMATION

Map Scale: 1:1,720 if printed on A size (8.5" x 11") sheet.  
The soil surveys that comprise your AOI were mapped at 1:20,000.  
Please rely on the bar scale on each map sheet for accurate map measurements.

Source of Map: Natural Resources Conservation Service  
Web Soil Survey URL: <http://websoilsurvey.nrcs.usda.gov>  
Coordinate System: UTM Zone 17N NAD83

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Lee County, Florida  
Survey Area Data: Version 6, Nov 29, 2006  
Date(s) aerial images were photographed: 8/28/2007

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.